



ANNUAL REPORT 2019-20



OCTAWARE TECHNOLOGIES LIMITED

CIN: L72200MH2005PLC153539

Reg. Offc: 204, Timmy Arcade, Makwana Road, Marol, Andheri East, Mumbai-400059

TABLE OF CONTENTS

	Page Nos.
1. Notice of the Annual General Meeting	3-10
2. Board of Directors' Report	11-54
3. Standalone Auditor's Report and Financials	55-78
4. Consolidated Auditor's Report and Financials	79-98
5. Proxy – Form	99
6. Polling Paper	100
7. Attendance Slip	101
8. Route Map	102

CORPORATE INFORMATION:**Board of Directors**

Mr. Mohammed Aslam Khan	- Chairman & Managing Director
Mr. Sajid Iqbal Abdul Hameed	- Whole Time Director
Mr. Mohammed Siraj Gunwan	- Whole Time Director
Mr. Shahnawaz Aijazuddin Shaikh	- Whole Time Director
Ms. Rabia Khan	- Independent Director
Mr. Krishnan Narayanan	- Independent Director
Ms. Usha Mishra	- Independent Director
Mrs. Vidya Hemakar Shetty	- Independent Director

Mr. Anwer Hussien Bagdadi	- CEO
Mr. Sajid Iqbal Abdul Hameed	- CFO
Mr. Ankit Mehra	- Company Secretary

REGISTERD OFFICE:

204, Timmy Arcade, Makwana Road, Marol, Andheri East, Mumbai-400059

REGISTRAR AND SHARE TRANSFER AGENT:**Cameo Corporate Services Limited**

Subramanian Building, No. 1 Club House Road, Chennai-600002

STATUTORY AUDITORS:**MVK Associates**

800, Sangita Ellipse, Sahaker Road,
Vile Parle East, Mumbai-400059

SECRETARIAL AUDITORS:**C. B. Jain & Associates**

Office No. 19, 2nd Floor, 30/34,
Kartar Premises CSL a.k.a. Nanik Niwas
Dr. DD Sathe Marg, Benham Hall Lane,
Opera House, Mumbai – 400004

BANKERS:

Union Bank of India

STOCK EXCHANGE DETAILS:

BSE (Bombay Stock Exchange)

INVESTOR RELATION MAIL ID:

investor@octaware.com

NOTICE

Notice is hereby given that the Fifteenth (15th) Annual General Meeting of Members of Octaware Technologies Limited will be held on 30th September, 2020 at 01 p.m. at Unit 003, Tower II, Seepz++ Bldg., Seepz Sez, Andheri East, Mumbai-400096 to transact the following business to transact the following business:

Ordinary Business:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March, 2020 together with the reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Sajid Iqbal Abdul Hameed (DIN No.:02544461) who retires by rotation and being eligible, offers himself for re-appointment.
3. Appointment of Shankar & Kishor, Chartered Accountants as the Statutory Auditors of the Company:

To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 139 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) and the Companies (Audit and Auditors) Rules, 2014, (the Rules), (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), M/s. Shankar & Kishor, Chartered Accountants, Mumbai having ICAI Firm Registration No 112451W, who have confirmed their eligibility to be re-appointed as Auditors, in terms of provisions of Section 141 of the Act, and Rule 4 of the Rules, be and are hereby re- appointed as Statutory Auditors of the Company to hold office from the conclusion of this 15th Annual General Meeting (AGM) till the conclusion of the 18th Annual General Meeting of the Company i.e. for a period of 3 years, on a remuneration as may be agreed upon by the Board of Directors and the Auditors.”

Special Business:

4. To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-

enactment thereof for the time being in force), read with Schedule IV of the Act, Ms. Vidya Hemakar Shetty, (DIN: 08631765) who was appointed as an Additional Director of the Company in the category of Independent Director, by the Board of Directors with effect from January 03, 2020 and who holds office until the date of this Annual General Meeting in terms of Section 161 of the Act, and in respect of whom the Company has received a notice in writing under Section 160 of the Act, from a member signifying his intention to propose Ms. Vidya Shetty as a candidate for the office of Director of the Company, be and is hereby appointed as a Director of the Company in the category of Independent Director for a term of 5 years up to January 03, 2025 and whose office shall not be liable to retire by rotation.

5. To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), read with Schedule IV of the Act, Mr. Shahnawaz Aijazuddin Shaikh, (DIN: 06910575) who was appointed as an Additional Director of the Company in the category Executive Director, by the Board of Directors with effect from January 03, 2020 and who holds office until the date of this Annual General Meeting in terms of Section 161 of the Act, and in respect of whom the Company has received a notice in writing under Section 160 of the Act, from a member signifying his intention to propose Mr. Shahnawaz Aijazuddin Shaikh as a candidate for the office of Director of the Company, be and is hereby appointed as a Director of the Company in the category of Executive Director.

By order of the Board of Directors
For OCTAWARE TECHNOLOGIES LIMITED

Date:
Place: Mumbai

SD/-
MOHAMMED ASLAM KHAN
CHAIRMAN & MANAGING DIRECTOR
DIN: 00016438

NOTES:

1. The Register of members and Share Transfer Books of the Company will remain closed from 23/09/2019 to 30/09/2019 (both days inclusive).
2. A member entitled to attend and vote is also entitled to appoint proxy to attend and vote instead of himself/herself and the proxy need not be a member of the company. Proxy in order to be effective must be received by the company not less than 48 hours before the commencement of the meeting. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company.

3. The instrument appointing the proxy (duly completed, stamped and signed) must be deposited at the registered office of the Company not less than 48 hours before the commencement of the meeting. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, member would be entitled to inspect the proxies lodged, at any time during the business hours of the Company, provided not less than 3 days written notice is given to the Company.
4. With effect from April 01, 2014, inter-alia, provisions of section 149 of Companies Act, 2013, has been brought into force. In terms of the said section read with section 152(6) of the Act, the provisions of retirement by rotation are not applicable to Independent Directors.
5. In terms of THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 details of director retiring by rotation at the ensuing annual general meeting need to be attached in the Annexure.
6. Pursuant to Section 72 of the Companies Act, 2013, shareholders holding shares in physical form may file nomination in the prescribed Form SH-13 with the Company's Registrar and Transfer Agent. In respect of shares held in electronic/Demat form, the nomination form may be filed with the respective Depository Participant.
7. Electronic copy of the Notice convening the 15th AGM of the Company, Annual Report along with the Attendance Slip and Proxy Form are being sent to the members who have registered their email ids with the Company / Depository Participant(s). For members who have not registered their email ids, physical copies of the aforementioned documents are being sent in the permitted mode.
8. Members who have not registered their email address so far, are requested to register their email ids for receiving all communications including Annual Report, Notices, etc., from the Company electronically.
9. In terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Resolutions for consideration at this AGM will be transacted through remote e-voting (facility to cast vote from a place other than the venue of the AGM) and also e-voting at the AGM venue, for which purpose the Board of Directors of the Company ('the Board') have engaged the services of NSDL. The Board has appointed M/s. C. B Jain & Associates, Practicing Company Secretaries, as the Scrutinizer for this purpose.
10. The e-voting period commences on September 27, 2020 (9 a.m. IST) and ends on September 29, 2020 (5 p.m. IST). During this period, members holding shares either in physical or dematerialized form, as on cut-off date i.e. September 25, 2020 may cast their vote electronically. E-voting rights cannot be exercised by a proxy, though corporate and institutional shareholders shall be entitled to vote through their authorized representatives with proof of their authorization.

- 11 The facility for e-voting will be available at the AGM venue to those Members who do not cast their votes by remote e-voting prior to the AGM. Members, who cast their votes by remote e-voting, may attend the AGM but will not be entitled to cast their votes once again.
- 12 Members are requested to bring their copy of the Annual Report to the Annual General Meeting.
- 13 Members/Proxies/Representatives are requested to bring the attendance slip enclosed to the annual report /notice for attending the meeting.
- 14 Members are requested to intimate the Company of queries, if any, regarding these accounts / notice at least ten days before the Annual General Meeting to enable the Management to keep the information ready at the meeting.
- 15 Members are requested to note that in case of transfers, deletion of name of deceased shareholder, transmission and transposition of names in respect of shares held in physical form, submission of photocopy of PAN Card of transferee(s), surviving holder(s), legal heirs(s) and joint holder(s) respectively, along with necessary document at the time of lodgment of request for transfer/ transmission / transposition, is mandatory.
- 16 All documents referred to in the accompanying Notice and Explanatory Statement shall be open for inspection at the registered office of the Company during normal business hours (9.30 a.m. to 5.00 p.m.) on all working days except Sundays, up to and including the date of Annual General Meeting of the Company.
- 17 Corporate members intending to send their authorized representative(s) to attend the meeting are requested to send a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the meeting.
- 18 In case of joint shareholders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.

By order of the Board of Directors
For OCTAWARE TECHNOLOGIES LIMITED

Date: 08.09.2020
Place: Mumbai

SD/-
MOHAMMED ASLAM KHAN
CHAIRMAN & MANAGING DIRECTOR
DIN: 00016438

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013:**Item No.4:**

Pursuant to Section 161 of the Companies Act, 2013, read with the Articles of Association of the Company, Ms. Vidya Shetty, (DIN: 08631765), was appointed as an Additional Director in the category of Independent Director by the Board with effect from January 03, 2020. Pursuant to the provisions of Section 161 of the Companies Act, 2013, Ms. Vidya Shetty will hold office up to the date of the ensuing Annual General Meeting. The Company has received a Notice in writing under the provisions of Section 160 of the Companies Act, 2013 from a Member along with a requisite amount of deposit proposing the candidature of Ms. Vidya Shetty for the Office of Independent Director, to be appointed as such under the provisions of Section 149 of the Companies Act, 2013. In accordance with the provisions of Section 149 read with Schedule IV to the Act, appointment of an Independent Director requires approval of members.

Dr. Vidya Shetty, MBBS, DGO, DNB, LLB, MBA, PGDHHM, PGDMLS, PGDHR, began serving as Non-Executive Independent Director of Octaware on December 2019. Dr Vidya brings a breadth and depth of experience in both medicine and healthcare administration. Her background includes more than fourteen years of medical experience. She is the founder of Sai Leela Hospital, a super speciality obstetrics and gynaecology hospital in Mumbai.

Dr. Vidya Shetty has been trained and has scrupulous experience in advanced Laparoscopic and hysteroscopic surgeries. Her areas of interest includes Urogynaecology, surgical management of infertility and ablation therapy for heavy menstrual bleeding. She has authored and presented papers related to these topics in various international conferences and journals.

With her extensive experience in public health policy, including as Medical officer of Health for the Bhiwandi City Municipal Corporation, Dr. Vidya possesses broad knowledge of, and unique insights into, the challenges facing the healthcare industry, making her a highly valued member of the board of the healthcare focused companies. Dr Vidya is a qualified lawyer, she worked in highly regulated healthcare industries, holding senior roles on other panel including Life Insurance Corporation of India.

The Board considers that her association would be of immense benefit to the Company and it is desirable to continue to avail services of Ms. Vidya Shetty as an Independent Director. Accordingly, the Board recommends the resolution, for the approval by the shareholders of the Company as an ordinary resolution.

Ms. Vidya Shetty fulfils the conditions specified in the Section 149(6) and other applicable provisions of the Companies Act, 2013 read with Schedule IV, the rules made there under to be appointed as an Independent Director of the Company.

Ms. Vidya Shetty does not hold any shares of the Company.

The terms and conditions of appointment of Ms. Vidya Shetty, pursuant to the provisions of Schedule IV of the Act, shall be open for inspection at the Registered Office or Corporate Office of the Company between 10.00 a.m. to 1.00 p.m. on any working day except Saturdays up to the date of this Annual General Meeting of the Company.

Except Ms. Vidya Shetty, being an appointee, none of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financial or otherwise, in the resolution set out at Item No. 4.

Item No.5:

Pursuant to Section 161 of the Companies Act, 2013, read with the Articles of Association of the Company, Mr. Shahnawaz Shaikh, (DIN: 06910575), was appointed as an Additional Director in the category of Executive Director by the Board with effect from January 03, 2020. Pursuant to the provisions of Section 161 of the Companies Act, 2013, Mr. Shahnawaz Shaikh will hold office up to the date of the ensuing Annual General Meeting.

The Board of Directors of the Company ("the Board") at its meeting held on January 03, 2020 has, subject to approval of members, appoint Mr. Shahnawaz Shaikh (DIN: 06910575), as a Whole Time Director, designated as Executive Director, , on terms and conditions including remuneration as recommended by the Nomination and Remuneration Committee of the Board and approved by the Board. It is proposed to seek the members' approval for the appointment of and remuneration payable to Mr. Shahnawaz Shaikh as Whole Time Director, designated as Executive Director of the Company, in terms of the applicable provisions of the Act.

Mr. Shahnawaz Shaikh satisfies all the conditions set out in Part-I of Schedule V to the Act as also conditions set out under sub section (3) of Section 196 of the Act for being eligible for his reappointment. He is not disqualified from being appointed as Director in terms of Section 164 of the Act.

The above may be treated as a written memorandum setting out the terms of appointment of Mr. Shahnawaz Shaikh under Section 190 of the Act.

Details of Mr. Shahnawaz Shaikh are provided in the "Annexure" to the Notice pursuant to the provisions of (i) the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and (ii) Secretarial Standard on General Meetings ("SS-2"), issued by the Institute of Company Secretaries of India.

None of the Directors, Key Managerial Personnel and their relatives in any way, are concerned or interested in the said resolutions.

The other relatives of Mr. Shahnawaz Shaikh may be deemed to be interested in the resolution set out at Item No. 5 of the Notice, to the extent of their shareholding interest, if any, in the Company.

The Board commends the Ordinary Resolution set out at Item No. 5 of the Notice for approval by the members.

By order of the Board of Directors
For OCTAWARE TECHNOLOGIES LIMITED

Date: 08.09.2020
Place: Mumbai

SD/-
MOHAMMED ASLAM KHAN
CHAIRMAN & MANAGING DIRECTOR
DIN: 00016438

ANNEXURE

Details of Director seeking re-appointment at the forthcoming Annual General Meeting (PURSUANT TO REGULATION 36(3) of THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015)

Name of Director	Mr. Sajid Iqbal Abdul Hameed
Date of Birth	11.08.1973
Date of Appointment	01.10.2005
Expertise in Specific Functional Area	Information Technologies, Finance
Qualifications	BS from Mumbai University, Post-Graduation in Business Management from SMU
Directors in other public limited companies	NIL
Other positions	NIL
Membership of committees in other public limited companies	NIL
Inter relationship	NIL
Shares held in the company	645282 Shares

DIRECTORS' REPORT FOR THE FINANCIAL YEAR 2019-20

To,
The Members,
OCTAWARE TECHNOLOGIES LIMITED.

Financial Highlights

During the year under review, performance of the company as under:

Statement of Standalone Audited Results for the Year ended 31.03.2020

Sr. No	Particulars	(Rs. In Lakhs.)	
		Year Ended Results	
		31.03.2020	31.03.2019
		Audited	Audited
I	Revenue from operations	150.55	265.28
II	Other Income	6.09	11.49
III	Total Revenue (I+II)	156.65	276.77
IV	Expenses		
	(a) Cost of materials consumed	0.28	92.2
	(b) Purchases of stock-in-trade		
	(c) Changes in inventories of finished goods, work-in-progress and stock-in-trade		
	(d) Employee benefits expense	102.85	98.07
	(e) Finance Costs		
	(f) Depreciation and amortisation expense	7.48	10.99
	(g) Other expenses	103.23	53.78
	Total Expenses	213.85	255.62
V	Profit / (Loss) before exceptional and extraordinary items and tax (III-IV)	(57.20)	21.15
VI	Exceptional items		
VII	Profit / (Loss) before extraordinary items and tax (V-VI)	(57.20)	21.15

VIII	Extraordinary Items	-	-
IX	Profit before tax (VII-VIII)	(57.20)	21.15
X	Tax Expenses		
(a)	Current Tax	-	6.50
(b)	Deferred Tax	(14.06)	1.47
(c)	Income tax MAT for earlier year	14.21	4.15
XI	Profit / (Loss) for the period from continuing operations (IX-X)	(57.35)	11.98
XII	Profit/ (Loss) from discontinuing operations	-	-
XIII	Tax Expenses of discontinuing operations	-	-
XIV	Profit/ (Loss) from discontinuing operations (after tax) (XII-XIII)	-	-
XV	Profit/ (Loss) for the period (XI+XIV)	(57.35)	11.98
XVI	i. Earning per share(before extraordinary items) (of Rs 10 each) (not annualised)		
	(a) Basic	(1.60)	0.33
	(b) Diluted	(1.60)	0.33
	ii. Earning per share(after extraordinary items) (of Rs 10 each) (not annualised)		
	(a) Basic	(1.60)	0.33
	(b) Diluted	(1.60)	0.33

Statement of Consolidated Audited Results for the Year ended 31.03.2020			
		(Rs. In Lakhs.)	
	Particulars	Year Ended Results	
		31.03.2020	31.03.2019
		Audited	Audited
I	Revenue from operations	1292.37	1076.97
II	Other Income	4.73	18.16
III	Total Revenue (I+II)	1297.10	1095.13
IV	Expenses		
	(a) Cost of materials consumed	24.04	92.77
	(b) Purchases of stock-in-trade	-	-
	(c) Changes in inventories of finished goods, work-in-progress and stock-in-trade	-	-
	(d) Employee benefits expense	319.70	291.98
	(e) Finance Costs	-	-
	(f) Depreciation and amortisation expense	21.59	25.34
	(g) Other expenses	1083.63	594.56
	Total Expenses	1448.97	1004.65
V	Profit / (Loss) before exceptional and extraordinary items and tax (III-IV)	(151.86)	90.48
VI	Exceptional items	-	-
VII	Profit / (Loss) before extraordinary items and tax (V-VI)	(151.86)	90.48
VIII	Extraordinary Items	-	-
IX	Profit before tax (VII-VIII)	(151.86)	90.48
X	Tax Expenses		
	(a) Current Tax	0.43	42.38
	(b) Deferred Tax	(22.82)	(2.34)
	(c) Adjustment for Income Tax in respect of	14.21	13.32

	earlier years (Net)		
(d)	MAT credit entitlement	-	(21.49)
XI	Profit / (Loss) for the period from continuing operations (IX-X)	(143.68)	58.62
XII	Profit/ (Loss) from discontinuing operations	-	-
XIII	Tax Expenses of discontinuing operations	-	-
XIV	Profit/ (Loss) from discontinuing operations (after tax) (XII-XIII)	-	-
XV	Profit/(Loss) before minority interest	(143.68)	58.62
	Shares of profit/loss of associates		
	Minority interest	(0.07)	0.94
XV	Profit/ (Loss) for the period (XI+XIV)	(143.61)	57.68
XVI	i. Earning per share(before extraordinary items) (of Rs 10 each) (not annualised)		
	(a) Basic	(4.00)	1.63
	(b) Diluted	(4.00)	1.63
	ii. Earning per share(after extraordinary items) (of Rs 10 each) (not annualised)		
	(a) Basic	(4.00)	1.63
	(b) Diluted	(4.00)	1.63

Review of Operations:

Total Consolidated Income for the year was Rs. 1297.10 Lacs as against last year's Rs 1095.13 Lacs. Further during the year company resulting in net loss of Rs. 143.61 Lacs as against previous year profit of Rs. 57.68 Lacs

Your Directors are taking optimum efforts to increase the profits, through aggressive sales campaign.

Future Outlook

Our cliental base constitutes customers of diverse sectors encompassing various industries like Healthcare, Education, Telecom, Oil & Gas, Real Estate & Construction, Banking & Financial Services and Manufacturing sectors. Our strategy is to seek new customers and at the same time secure additional engagements from existing customers by providing high quality services and cross-selling

new services. Our quality standards, unflinching efforts for punctual order completions and our unmatched overall service have resulted in significant recurring revenue from existing customers and also enabled us to garner clients who are some of the leading banking, financial, healthcare, manufacturing, education and telecommunication names in India and abroad. We believe that our current capabilities and plans for the future ensure that we are well positioned to attract and develop new customer relationships. Business from new customers is accepted upon consideration of factors such as alignment of capabilities and customer expectation, volume of business and future business, potential for close partnership with long-term association, and an analysis of upfront costs.

Developed a long-standing relationship with our clients which include companies like, Microsoft, Pitney Bowes, Copernicus Consulting, Integrated Networks, VOIP Connection, Sai Hospital, Essel Propack and Tech Mahindra among others. Further, we continuously endeavour to increase our cliental base and have a dedicated marketing team at several of our Indian and overseas offices for client acquisition.

Management discussion and Analysis Report

Business Overview

The company is a software development, enterprise solution and consulting firm engaged in the business of providing a range of Information Technology ("IT") solutions to companies across sectors such as Healthcare, Education, Telecom, Oil & Gas, Real Estate & Construction, Banking & Financial Services and Manufacturing sectors. The company design, develop and maintain software systems and solutions, creates new applications and enhances the functionality of the customers' existing software products. The company endeavour to bring together creativity and knowledge with positive business strategy to furnish the requirements of diverse clients with an inclusive range of products and services which are comprehensive and cost-effective so that the client can focus on their core-competencies to improve or expand their businesses. The company delivers services across all stages of the product life-cycle, which enables us to work with a wide-range of customers and allow the company to develop, enhance and deploy customers' software products. The various services offered by the company are Software Development Services, Enterprise Portal, ERP and CRM Implementation, Consulting Services, Mobile Solutions, RFID Solutions, Cloud and IT Infrastructure Services and Geospatial Services. The comprehensive suite of service offerings allows the company to attract new customers and expand existing customer relationships. The company provide an array of products and solutions like PowerERM – Employee Relationship Management, Hospice – Healthcare Solution and iOnAsset – Asset Tracking & Management System, RealWin – Real Estate CRM Solution, Life2Care – Patient Relationship Management, eDocNet – Enterprise Content and Document Management Solution and eQuire – Office Automation and eProcurement Management Solution which help our clients in strategising their business objectives. As an offshore outsourcing company, the company have various offshore development centres in India. Currently, Octaware has 2 offices in India, including registered office and a SEZ office in Mumbai. The company is promoted by Mr. Aslam Khan and Mr. Sajid Hameed who individually have approximate 20 years of experience. Having worked with technology companies like TCS, Microsoft, Citibank and AskMe Inc., Mr. Aslam Khan started Octaware in 2005 pooling all his experience. He was aided by Mr. Sajid Hameed who has rich experience in setting up business, developing markets, managing customers and handling overall businesses. In the year 2006, The company acquired 2 large customers in US and the growth continued with our establishing partner relationships in Qatar in 2007, allowing the company to offer

specialised solution for the Middle East market. Later in 2008, The company introduced solutions for various industries like healthcare, professional services and real-estate industry by investing in in-house product development.

The market for IT Products and Services is both, highly competitive and rapidly evolving. It has evolved into a consolidated global industry and the company face competition both in the domestic as well as the export markets. The company primarily face competition from the small and large Indian IT services companies as well as international technology services companies which offer broad-based services, offshore captive centres of global corporations and technology firms. The company anticipate this competition to continue to grow as the demand for these services increases and expect additional companies to enter the Indian market. The company expect that further competition will increase and potentially include firms in countries with lower personnel costs than those prevailing in India.

Further, Clients that presently outsource a significant proportion of their IT service requirements to vendors in India may seek to reduce their dependence on one country and outsource work to other offshore destinations such as China, Russia and Eastern European countries. Also, many countries have the advantage of being located in proximity to the company's main export markets of American and European countries. The company also face competition from other countries mainly in US and European countries that have advanced technology and ability to cater to large scale businesses in different parts of the world. There are number of competitors offering products and services similar to the company. Octaware believe the principal elements of competition in IT industry are price, timely delivery and reliability and most importantly pace in keeping up with the required changing technology in the industry. The company has the belief that company's cost effective and integrated offerings, focus on customer satisfaction and reliability combined with quality consciousness provides company with competitive advantage in many of products.

Share Capital

During the year under review, Authorised Share Capital remained same as earlier i.e. 4,20,00,000.

During the year, the paid-up capital of the company also remained at 3,59,05,700.

Internal Control System and their Adequacy

The Company has adequate system of internal control to safeguard and protect from loss, unauthorized use or disposition of its assets. All the transactions are properly authorized, recorded and reported to the Management. The Company is following all the applicable Accounting Standards for properly maintaining the books of accounts and reporting financial statements. The internal auditor of the company checks and verifies the internal control and monitors them in accordance with policy adopted by the company.

The Company continues to ensure proper and adequate systems and procedures commensurate with its size and nature of its business.

Risk Management

The Company has framed a sound Risk Management Policy to identify and evaluate business risks and opportunities and the same has become integral part of Company's day to day operations. The key business risks identified by the Company are as follows viz. Industry Risk, Management and Operations Risk, Market Risk, Government Policy risk, Liquidity risk, and Systems risk. The Company has in place adequate mitigation plans for the aforesaid risks.

Subsidiary Companies:

The company has three subsidiary companies. One is in India that is "Octaware Informarion Technologies Pvt Limited" and Other two are in Dubai and Qatar namely "Octaware Gulf FZE" and "Octaware Gulf (QFC Branch)"

Dividend:

Your Directors do not recommend dividend for the year ended 31st March, 2020.

TRANSFER OF UNCLAIMED DIVIDEND TO INVESTOR EDUCATION AND PROTECTION FUND:

Since there was no unpaid/unclaimed Dividend declared and paid last year, the provisions of Section 125 of the Companies Act, 2013 do not apply.

Number of Meetings of the Board

The Board meets at regular intervals to discuss and decide on Company/business policy and strategy apart from other Board business.

The Board met Five (5) times in financial year 2019-20 i.e. on 18th April, 2019, 29th May, 2019, 12th June, 2019, 15th July, 2019, 14th November, 2019, 03rd January, 2020.

Committee of the Board:

The Company's Board has the following committees:

1. Audit Committee
2. Nomination and Remuneration Committee
3. Stakeholders' Relationship Committee

As required, the above committees consist of independent directors in majority.

Directors' Responsibility Statement

In accordance with the provisions of Section 134(5) of the Companies Act, 2013, your directors confirm that:

- a) in the preparation of the annual accounts for the year ended March 31, 2020, the applicable accounting standards read with requirements set out under schedule III to the Act, have been followed and there are no material departures from the same;
- b) the Directors have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as at March 31, 2020 and of the profit of the Company for the year ended on that date;
- c) the Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- d) the Directors have prepared the annual accounts on a 'going concern' basis;
- e) the Directors have laid down internal controls to be followed by the Company and that such internal controls are adequate and are operating effectively; and
- f) the Directors have devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems are adequate and operating effectively.

Public Deposits

During the year under review, the company has not accepted any deposit within the meaning of Sections 73 and 74 of the Companies Act, 2013 read with the Companies (Acceptance of Deposits) Rules, 2014 (including any statutory modification(s) or re-enactment(s) for the time being in force).

Risk Management

The Company has in place a mechanism to identify, assess, monitor and mitigate various risks to key business objectives. Major risks identified by the business and functions are systematically addressed through mitigating actions on a continuing basis. These are discussed at the meeting of the Board of Directors of the Company.

The Company's internal control systems are commensurate with the nature of its business and the size and complexity of its operations. The Board of Directors reviews adequacy and effectiveness of the Company's internal control environment and monitors the implement of auditors' recommendations.

Directors and Key Managerial Personnel

The composition of Board of Directors and details of Key Managerial Personnel for the F.Y. 2019-20 are as follows:

Sr. No	Name of the Person	Category	With effect from and Tenure
--------	--------------------	----------	-----------------------------

1	Mohammed Aslam Khan	Chairman and Managing Director	November 9, 2018-For a period of 3 years
2	Sajid Iqbal Abdul Hameed	Whole Time Director, CFO	November 9, 2018-For a period of 3 years
3	Mohammed Siraj Gunwan	Whole Time Director	November 9, 2018-For a period of 3 years
4	Shahnawaz Shaikh	Whole Time Director (Additional)	January 03, 2020- For a period of 3 years
5	Vidya Hemakar Shetty	Independent Director (Additional)	January 03, 2020-For a period of 5 years
6	Krishnan Narayanan	Independent Director	November 9, 2015-For a period of 5 years
7	Usha Mishra	Independent Director	March 29, 2018- For a period of 5 years
8	Rabia Khan	Independent Director	February 11, 2019- For a period of 5 years
9	Anwer Bagdadi	CEO	November 14, 2019
10	Muzammil Memon	Company Secretary	Resigned on June 12, 2019
11	Ankit Mehra	Company Secretary	Appointed on June 12, 2019

Ms. Vidya Shetty was appointed as Additional Director (Independent) w.e.f. January 03, 2020 and Mr. Shahnawaz Shaikh was appointed as Additional Director (Executive) w.e.f. January 03, 2020.

Particulars of Employees

The information required pursuant to Section 197 read with rule 5 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 in respect of employees of the Company, will be provided upon request. In terms of Section 136 of the Act, the reports and accounts are being sent to the members and others entitled thereto, excluding the information on employees' particulars which is available for inspection by the members at the Registered office of the company during business hours on working days of the company up to the date of ensuing Annual General Meeting. If any member is interested in inspecting the same, such member may write to the company secretary in advance.

Auditors' Appointment

M/s. MVK Associates, Chartered Accountants, Statutory Auditors, holds office till the conclusion of the ensuing Annual General Meeting. Your Board recommends M/s. Shankar & Kishor, Chartered Accountants appointment as Statutory Auditors from the conclusion of the 15th Annual General Meeting (AGM) till the conclusion of the 18th Annual General Meeting of the Company i.e. for a period of 3 years.

There stood no adverse finding & reporting by the Internal Auditor in the Internal Audit Report for the year ended 31st March, 2020.

Comments on Auditors Report

The Notes on financial statement referred to in the Auditors' Report are self-explanatory and do not call for any further comments. The Auditors' Report does not contain any qualification, reservation or adverse remark or disclaimers. The Statutory Auditors have not reported any incident of fraud in the year under review.

Particulars of Loan given, Investment made, Guarantees given and Securities Provided (Section 186)

There were no loans, guarantees or investments made by the Company under Section 186 of the Companies Act, 2013 during the year under review and hence the said provision is not applicable.

Particulars of Contracts or Arrangements with Related Parties referred to in Section 188(1)

All contracts / arrangements / transactions entered by the Company during the financial year with related parties were in the ordinary course of business and on an arm's length basis. The particulars of contracts or arrangements with related parties referred to in Section 188(1), as prescribed in Form AOC - 2 of the rules prescribed under Chapter IX relating to Accounts of Companies under the Companies Act, 2013, is appended as Annexure I.

Material changes and commitments affecting the financial position of the Company

There have been no material changes and commitments, if any, affecting the financial position of the Company which have occurred between the end of the financial year of the Company to which the financial statements relate and the date of the report.

Conservation of Energy, Technology Absorption and Foreign Exchange Earnings and Outgo

The particulars regarding foreign exchange earnings and outgo appear as separate items in the notes to the Accounts. Since the Company does not own any manufacturing facility, the other particulars relating to conservation of energy and technology absorption stipulated in the Companies (Accounts) Rules, 2014 are not applicable.

Extract of Annual Return

The extract of Annual Return, in format MGT -9, for the Financial Year 2019-20 has been enclosed with this report in Annexure II.

Secretarial Auditor & Report

The Board of Directors of the Company has appointed M/s. C. B. Jain & Associates, Practicing Company Secretary to conduct the Secretarial Audit and their Report on Company's Secretarial Audit is appended to this Report as Annexure III.

Corporate Social Responsibility

The provisions of Section 135 of the Companies Act, 2013 are not applicable to the Company.

Corporate Governance Disclosure

As per Regulation 34(3) and Schedule V of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, a separate Section on Corporate Governance on corporate governance practices followed by the Company an integral part of this Report. The Report has been attached in Annexure IV.

Statement on declaration given by independent directors under section 149 of the Companies Act, 2013

As required under provisions of the Act and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, all Independent Directors of the Company have confirmed that they meet the requisite criteria of independence.

Disclosure under the sexual harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013

The Company has zero tolerance for sexual harassment at its workplace. The Company has adopted an Anti-harassment Policy in line with the requirements of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Internal Complaint Committee are set up to redress complaints received regularly and are monitored by women line supervisors who directly report to the Chairman & Managing Director. All female employees are covered under the policy.

Secretarial Standards

The Company has complied with Secretarial Standards issued by the Institute of Company Secretaries of India on Board meetings and Annual General Meetings.

Cost Records and Cost audit

Maintenance of cost records and requirement of cost audit as prescribed under the provisions of Section 148(1) of the Companies Act, 2013 are not applicable for the business activities carried out by the Company.

Acknowledgement

Your Directors would like to express their sincere appreciation for the assistance and co-operation received from the banks, Government authorities, customers, vendors and members during the year under review. Your Directors also wish to place on record their deep sense of appreciation for the committed services by the Company's executives, staff and workers.

By Order of the Board of Directors
For Octaware Technologies Limited

Sd/-
Mohammed Aslam Khan
Chairman & Managing Director
DIN No:00016438

Place: Mumbai
Date: 29.07.2020

ANNEXURE II

Form No. MGT-9

EXTRACT OF ANNUAL RETURN AS ON THE FINANCIAL YEAR ENDED ON 31ST
MARCH, 2020

*[Pursuant to section 92(3) of the Companies Act, 2013 and rule 12(1) of the
Companies (Management and Administration) Rules, 2014]*

I. REGISTRATION AND OTHER DETAILS:

i.	CIN	U72200MH2005PLC153539
ii.	Registration Date	26-05-2005
iii.	Name of the Company	Octaware Technologies Limited
iv.	Category / Sub-Category of the Company	Listed Public Limited Company
v.	Address of the Registered office and contact details	204, Timmy Arcade, Makwana Road, Marol, Off. Kurla Andheri Road, Mumbai – 400 059
vi.	Whether listed company	Yes
vii.	Name, Address and Contact details of Registrar and Transfer Agent, if any	N. A.

ANNEXURE I
Form No. AOC-2

(Pursuant to clause (h) of sub-section (3) of section 134 of the Act and Rule 8(2) of the Companies (Accounts) Rules, 2014)

Form for disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub-section (1) of section 188 of the Companies Act, 2013 including certain arm's length transactions under third proviso is given below:

1. Details of contracts or arrangements or transactions not at arm's length basis: NOT APPLICABLE

Sr. No.	Particulars	Details
a)	Name(s) of the related party and nature of relationship	Nil
b)	Nature of contracts/arrangements/transactions	Nil
c)	Duration of the contracts / arrangements/transactions	Nil
d)	Salient terms of the contracts or arrangements or transactions including the value, if any	Nil
e)	Justification for entering into such contracts or arrangements or transactions	Nil
f)	date(s) of approval by the Board	Nil
g)	Amount paid as advances, if any:	Nil
h)	Date on which the special resolution was passed in general meeting as required under first proviso to section 188	Nil

2. Details of material contracts or arrangement or transactions at arm's length basis:

Sr. No.	Particulars		Details					
a)	Name(s) of the Related Party	Sajid Iqbal Abdul Hameed	Mr. Moham med Aslam Khan	Mr. Moham med Siraj Gunwan	Mrs. Rehana Khan	Octawar e Gulf FZE	Octaware Gulf QFC	Octaware Information Technologies Private Limited
b)	Nature of relationship	Director	Director	Director	Wife of Mr. Aslam Khan	Subsidiary company	Subsidiary company	Subsidiary company
c)	Nature of contracts/arrangements/transactions	Consultant Fees	Consultant Fees	Consultant Fees	Office Rent Payment	Services	Services	Services

d)	Duration of the contracts / arrangements / transactions	01.04.2019 to 31.03.2020	01.04.2019 to 31.03.2020	01.04.2019 to 31.03.2020	01.04.2019 to 31.03.2020	01.04.2019 to 31.03.2020	01.04.2019 to 31.03.2020	01.04.2019 to 31.03.2020
e)	Salient terms of the contracts or arrangements or transactions including the value, if any	NIL	NIL	NIL	Lease rent of Rs. 6,00,000 /-	NIL	NIL	NIL
f)	date(s) of approval by the Board, if any	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
g)	Amount paid as advances, if any:	NIL	NIL	NIL	NIL	NIL	NIL	Nil

By Order of the Board of Directors
For Octaware Technologies Limited

Sd/-
Mohammed Aslam Khan
Chairman & Managing Director
DIN No: 00016438

Place: Mumbai
Date: 29.07.2020

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

All the business activities contributing 10 % or more of the total turnover of the company shall be stated:-

Sr. No.	Name and Description of main products / services	NIC Code of the Product/ service	% to total turnover of the company
1	Information Technology Services.	62013	100%

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES

Sr. No.	Name And Address Of The Company	CIN/GLN	Holding/ Subsidiary /Associate	% of shares held	Applicable Section
1.	Octaware Information Technologies Pvt Ltd, 204, Timmy Arcade, Makwana Rd, Marol, Andheri East, Mumbai- 400059	U72300MH2013PTC248824	Subsidiary	99.373%	-----

2.	Octaware Gulf FZE, P O Box 39349, RAK Free Trade Zone, Ras Al Khaimah, UAE	RAKFTZA-FZE-4009956	Subsidiary	100%	_____
3.	Octaware Gulf (QFC Branch), 2nd Floor, Block No 2, Town Centre Building, Bin Omran P. O. Box No. – 10161, Doha, Qatar.	QFC No.00328	Subsidiary	100%	_____

IV. SHARE HOLDING PATTERN (Equity Share Capital Breakup as percentage of Total Equity)

i. Category-wise Share Holding Refer shareholding pattern

Category of Shareholders	No. of Shares held at the beginning of the year				No. of Shares held at the end of the year				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
A. Promoter									
1) Indian									
a) Individual/ HUF									
b) Central Govt									
c) State Govt(s)									
d) Bodies Corp									
e) Banks / FI									
f) Directors	1730024	-	1730024	48.18%	1730024	-	1730024	48.18%	0
	1730024	-	1730024	48.18%	1730024	-	1730024	48.18%	0

Sub-total(A)(1):-									
2) Foreign									
g) NRIs- Individuals									
h) Other- Individuals									
i) Bodies Corp.									
j) Banks / FI									
k) Any Other....									
Sub-total (A)(2):-									
B. Public Shareholdin g									
1. Institutions									
a) Mutual Funds									
b) Banks / FI									
c) Central Govt									
d) State Govt(s)									
e) Venture Capital Funds									
f) Insurance Companies									
g) FIIs									
h) Foreign Venture Capital Funds									
i) Others (specify)									
Sub-total (B)(1)									
2. Non Institutions									
a) Bodies Corp. (i) Indian (ii) Overseas									

b) Individuals									
(i) Individual shareholders holding nominal share capital upto Rs. 2 lakhs	1,99,500	62,800	2,62,300	7.31%	203900	48800	252700	7.04%	-0.27%
(ii) Individual shareholders holding nominal share capital in excess of Rs 2 lakhs	6,26,376	51,300	6,77,676	18.87%	693576	51300	744876	20.75%	1.88%
c) Others (Specify)									
Bodies Corporate	696000		696000	19.38%	640000	-	640000	17.82%	1.56%
Foreign Individuals		98,459	98,459	2.74%		98459	98459	2.74%	-
NRI (Repat & Non Repat)	85,000	41,111	1,26,111	3.52%	83400	41111	124511	3.47%	-0.05%
Hindu Undivided Firm	---		---	---	-	-	-	-	
Sub-total (B)(2)	16,06,876	2,53,670	18,60,546	51.82%	1620876	239670	1860546	51.82%	-
Total Public Shareholding (B)=(B)(1)+(B)(2)									
C. Shares held by Custodian for GDRs & ADRs									
Grand Total (A+B+C)	33,36,900	2,53,670	35,90,570	100%	3350900	239670	3590570	100%	-

ii. Shareholding of Promoters (Annexure I)

Sr. No	Shareholder's Name	Shareholding at the beginning of the year			Shareholding at the end of the year			% change in shareholding during the year
		No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares	No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares	
	Mohammed Aslam Khan	10,84,742	30.21	-----	10,84,742	30.21	-----	0
	Sajid Iqbal Abdul Hameed	6,45,282	17.97	-----	6,45,282	17.97	-----	0

1

iii. *Change in Promoters' Shareholding (please specify, if there is no change) (Annexure II)*

Sr. no		Shareholding at the beginning of the year		Cumulative Shareholding during the year	
		No. of shares	% of total shares of the company	No. of shares	% of total shares of the company
1.	Mohammed Aslam Khan				
	At the beginning of the year	10,84,742	30.21%	10,84,742	30.21%
		0	0	0	0
	At the End of the year	10,84,742	30.21%	10,84,742	30.21%
2.	Sajid Iqbal Abdul Hameed				
	At the beginning of the year	6,45,282	17.97%	6,45,282	17.97%
	Date wise Increase / Decrease in Promoters Shareholding during the year specifying the reasons for increase	0	0	0	0

/ decrease (e.g. allotment / transfer / bonus/ sweat equity etc): Offer for sale in Initial Public Offering on 30/03/2017				
At the End of the year	6,45,282	17.97%	6,45,282	17.97%

i.Shareholding Pattern of Top ten Shareholders (Annexure I)

Sr. No	Shareholder's Name	Shareholding at the beginning of the year			Shareholding at the end of the year			
		No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares	No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares	
1	Mohammed Aslam Khan	10,84,742	30.21%	-----	10,84,742	30.21%	-----	0
2	Sajid Iqbal Abdul Hameed	6,45,282	17.97%		6,45,282	17.97%		0
3	Mohammed Siraj Gunwan	2,63,857	7.34%		2,63,857	7.34%		0
4	Shahnawaz Shaikh	2,03,348	5.66%		2,03,348	5.66%		0
5	Aryaman Capital	2,28,800	6.37%		174400	4.86%		1.51%
6	Shri Ravindra Media Ventures	1,60,000	4.46%		160000	4.46%		0

7	Mirza Haroon Baig	1,33,571	3.72%		133571	3.72%		0
8	S K Growth Fund Pvt Ltd	72000	2%		118400	3.30%		2.14%
9	Hadicon Ventures Private Limited	27200	0.76%		107200	2.99%		1.09%
10	Rishabh Jatin Mehta	-	-		67200	1.87%		1.87%

i.Shareholding of Directors and Key Managerial Personnel (Annexure I)

Sr. No	Shareholder's Name	Shareholding at the beginning of the year			Shareholding at the end of the year			
		No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares	No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares	
	Mohammed Aslam Khan (CMD)	10,84,742	30.21%	-----	10,84,742	30.21%	-----	0
	Sajid Iqbal Abdul Hameed (WTD and CFO)	6,45,282	17.97%		6,45,282	17.97%		0
	Mohammed Siraj Gunwan (WTD)	2,63,857	7.34%		2,63,857	7.34%		0
	Shahnawaz Shaikh (WTD)	2,03,348	5.66%		2,03,348	5.66%		0

V. INDEBTEDNESS

Indebtedness of the Company including interest outstanding/accrued but not due for payment

	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
Indebtedness at the beginning of the financial year	None	None	None	None
i) Principal Amount				
ii) Interest due but not paid				
iii) Interest accrued but not				
Total (i+ii+iii)	None	None	None	None
Change in Indebtedness during the financial year				
- Addition				
- Reduction				
Net Change	None	None	None	None
Indebtedness at the end of the financial year				
i) Principal Amount				
ii) Interest due but not paid				
iii) Interest accrued but not due				
Total (i+ii+iii)	None	None	None	None

VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

A. Remuneration to Managing Director, Whole-time Directors and/or Manager

Sl. No.	Particulars of Remuneration	Total Amount				
1.	Gross salary	Mohammed Aslam Khan (CMD)	Sajid Iqbal Abdul Hameed	Mohammed Siraj Gunwan	Shahnawaz Shaikh	Total Amount

			(WTD)	WTD)		
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961 (b) Value of perquisites u/s 17(2) Income-tax Act, 1961 (c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961	0	Nil	0	0	Nil
2.	Stock Option	Nil	Nil	Nil	NIL	Nil
3.	Sweat Equity	Nil	Nil	Nil	NIL	Nil
4.	Commission - as % of profit - others, specify...	Nil	Nil	Nil	NIL	Nil
5.	Others, please specify Consulting fees	18,00,000	NIL	Nil	640000	24,40,000
6.	Total (A)	18,00,000	NIL	Nil	640000	24,40,000
	Ceiling as per the Act					

B. Remuneration to other directors:

Sl. No.	Particulars of Remuneration	Name of Directors				Total
		Rabia Khan	Krishna n Narayan an	Usha Mishra	Vidya Shetty	
	<u>Independent Directors</u> · Fee for attending board committee meetings · Commission · Others, please specify	2500	2500	2500	2500	10000

	Total (1)	2500	2500	2500	2500	10000
	Other Non-Executive Directors · Fee for attending board committee meetings · Commission · Others, please specify	Nil	Nil	Nil	Nil	Nil
	Total (2)	Nil	Nil	Nil	Nil	Nil
	Total (B)=(1+2)	2500	2500	2500	2500	10000
	Total Managerial Remuneration	Nil	Nil	Nil	Nil	Nil
	Overall Ceiling as per the Act	Nil	Nil	Nil	Nil	Nil

C. Remuneration to Key Managerial Personnel Other Than MD /Manager /WTD

Sl. no.	Particulars of Remuneration	Name of KMPs		
		Sajid Iqbal Abdul Hameed (CFO)	Ankit mehra (CS)	Total
1.	Gross salary (a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961 (b) Value of perquisites u/s 17(2) Income-tax Act, 1961 (c) Profits in lieu of salary under section 17(3) Income-tax Act, 1961	Nil	303791	303791
2.	Stock Option	Nil	Nil	Nil
3.	Sweat Equity	Nil	Nil	Nil

4.	Commission - as % of profit - others, specify...	Nil	Nil	Nil
5.	Others, please specify	Nil	Nil	Nil
6.	Total	-	303791	303791

VII. PENALTIES / PUNISHMENT/ COMPOUNDING OF OFFENCES:

Type	Section of the companies Act	Brief description	Details of Penalty/ Punishment/ Compounding fees imposed	Authority [RD /NCLT/Court]	Appeal made. If any(give details)
A. Company					
Penalty	-----	-----	-----	-----	-----
Punishment	-----	-----	-----	-----	-----
Compounding	-----	-----	-----	-----	-----
B. Directors					
Penalty	-----	-----	-----	-----	-----
Punishment	-----	-----	-----	-----	-----
Compounding	-----	-----	-----	-----	-----
C. Other Officers in Default					
Penalty	-----	-----	-----	-----	-----
Punishment	-----	-----	-----	-----	-----
Compounding	-----	-----	-----	-----	-----

By Order of the Board of Directors
For Octaware Technologies Limited

Sd/-
 Mohammed Aslam Khan
 Chairman & Managing Director
 DIN No:00016438

Place: Mumbai
 Date: 29.07.2020

ANNEXURE III**FORM MR-3****SECRETARIAL AUDIT REPORT****FOR THE FINANCIAL YEAR ENDED 31ST MARCH, 2020**

[Pursuant to section 204(1) of the Companies Act, 2013 and rule No.9 of the Companies (Appointment and Remuneration Personnel) Rules, 2014]

To,
The Members,
OCTAWARE TECHNOLOGIES LIMITED

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by **OCTAWARE TECHNOLOGIES LIMITED** (hereinafter called the company). Secretarial Audit was conducted in a manner that provided me with a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the books, papers, minute books, forms and returns filed and other records maintained by the company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, I hereby report that in my opinion, the company has, during the audit period covering the financial year ended on 31st March, 2020 complied with the statutory provisions listed hereunder and also that the Company

has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms and returns filed and other records maintained by **OCTAWARE TECHNOLOGIES LIMITED** ("the Company") for the financial year ended on 31st March, 2020 according to the provisions of:

- (i) The Companies Act, 2013 (the Act) and the rules made thereunder;
- (ii) The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
- (iii) Foreign Exchange Management Act, 1999 and the rules and regulations made thereunder to the extent of Foreign Direct Investment;
- (v) The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act'):-
 - (a) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009;
 - (b) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
 - (c) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
 - (d) The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;

I have also examined compliance with the applicable clauses of the following:

- (i) Secretarial Standards issued by The Institute of Company Secretaries of India.
- (ii) The Listing Agreements entered into by the Company with BSE Limited read with the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

During the period under review the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, etc. mentioned above.

I further report that

The Board of Directors of the Company is duly constituted with proper balance of Executive Directors and Non-Executive Directors. The changes in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act. Adequate notice is given to all directors to schedule the Board Meetings along with the agenda and detailed notes on agenda. A system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting. Majority decision is carried through.

I further report that there are adequate systems and processes in the company commensurate with the size and operations of the company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

The following are the qualifications as per our audit findings: NIL

Mr. Chirag Jain
(Practicing Company Secretary)

Sd/-

For C. B. JAIN & ASSOCIATES.
Membership No. A37337
C.P.No. 13973

Place: Mumbai
Date: 03.09.2020
UDIN: A037337B000653898

‘Annexure A’

The members,

OCTAWARE TECHNOLOGIES LIMITED

Our report of even date is to be read along with this letter.

1. Maintenance of Secretarial record is the responsibility of the management of the Company. Our responsibility is to express an opinion on these secretarial records based on our audit.
2. We have followed the audit practices and process as were appropriate to obtain reasonable assurance about the correctness of the contents of the Secretarial records. The verification was done on test basis to ensure that correct facts are reflected in Secretarial records. We believe that the process and practices we followed provide reasonable basis for our opinion.
3. We have not verified the correctness and appropriateness of financial records and books of accounts of the Company.
4. Wherever required, we have obtained the Management representation about the compliance of laws, rules and regulations and happening of events, etc.
5. The compliance of the provisions of corporate and other applicable laws, rules, regulations, standards is the responsibility of management. Our examination was limited to the verification of procedure on test basis.
6. The Secretarial Audit report is neither an assurance as to the future viability of the Company nor of the efficacy or effectiveness with which the management has conducted the affairs of

the Company.

Mr. Chirag Jain
(Practicing Company Secretary)

Sd/-

For C. B. JAIN & ASSOCIATES.,
Membership No. A37337
C.P.No. 13973

Place: Mumbai

Date: 03.09.2020

UDIN: A037337B000653898

ANNEXURE IV

CORPORATE GOVERNANCE REPORT

A. MANDATORY REQUIREMENTS

1. Company's Philosophy on Code of Governance:

The Company's purpose is business and to maximize long-term shareholder value by selling its goods and services. Therefore, our Corporate Governance processes are directed at ensuring that Company's actions, assets and agents are directed to achieving this purpose while complying with the Code of Governance and the Company's own policies and expectations and covers aspects such as ethical conduct, health, safety and the environment; control and finance; commitment to employees; and relationships.

Company's corporate governance conforms to regulatory and legal requirements, such as the terms of Listing Agreements with Stock Exchanges. In addition, it incorporates several practices aimed at a high level of business ethics, effective supervision and enhancement of value for all stakeholders. The Board lays emphasis on integrity and accountability.

Key aspects of the Company's Governance Processes are:

- Clear statements of Board Processes and Board Executive linkage.
- Disclosure, accountability, transparency, adequate systems and procedures to monitor the state of affairs of the Company to enable the Board in effectively discharging its responsibilities to the stakeholders of the Company.

- Identification and management of key risks to delivery of performance of the Company.

2. Board of Directors:

The Management of your Company is entrusted to the Managing Director.

Your Board of Directors closely monitors the performance of the Company and its Management, accord approvals and reviews strategies and, determines the remuneration of the management based on its performance. Your Board ensures legal and ethical conduct and high quality financial reporting. It holds itself accountable to the shareholders as well as other stakeholders for the long-term health of the Company.

(a) Composition & Category of Directors

Category	Number of Directors	%
Non-Executive and Independent Directors	04	50
Other Non-Executive Directors including the Chairman	NIL	NIL
Executive Director (Managing Director & Whole Time Director)	04	50
Total	08	100.00

As of the year ended 31st March, 2020, the Board of Directors had Eight (8) members that included three-woman director. The Board comprises of 4 (four)-Executive Directors, Mr. Aslam Khan, Chairman and Managing Director, Mr. Sajid Iqbal Abdul Hameed, Mr. Mohammed Siraj Gunwan and Mr. Shah Nawaz Shaikh, Whole Time Directors.

The Non-Executive Independent Directors includes Ms. Rabia Khan, Ms. Usha Mishra, Vidya Shetty and Mr. Krishnan Narayanan.

Accordingly, the numbers of independent directors or numbers of non-executive directors are in agreement with the numbers stipulated by the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

(b) Number of Board Meetings held, dates on which held and Attendance of each Director at the Board Meetings and the last Annual General Meeting :

(I) Board Meetings held during the Year: 6

Dates on which Board Meetings were held	Total Strength of Board	No. of Directors Present
18.04.2019	6	2
29.05.2019	6	3
12.06.2019	6	4
15.07.2019	6	4
14.11.2019	6	4

03.01.2019	6	3
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(II) Attendance of Directors at Board Meeting and Annual General Meeting:

	Mohammed Aslam Khan	Sajid Iqbal Abdul Hameed	Mohammed Siraj Gunwan	Shahnawaz Shaikh	Krishnan Narayanan	Usha Mishra	Rabia Khan	Vidya Shetty
18.04.2019	PRESENT	ABSENT	PRESENT	NA	ABSENT	ABSENT	ABSENT	NA
29.05.2019	PRESENT	ABSENT	ABSENT	NA	PRESENT	ABSENT	PRESENT	NA
12.06.2019	PRESENT	PRESENT	ABSENT	NA	ABSENT	PRESENT	PRESENT	NA
15.07.2019	PRESENT	ABSENT	ABSENT	NA	PRESENT	PRESENT	PRESENT	NA
14.11.2019	PRESENT	ABSENT	ABSENT	NA	PRESENT	PRESENT	PRESENT	NA
03.01.2019	PRESENT	ABSENT	ABSENT	NA	PRESENT	ABSENT	PRESENT	NA
Total Board Meeting Attendance	6	1	1	NA	4	3	5	NA
Date of AGM	Mohammed Aslam Khan	Sajid Iqbal Abdul Hameed	Mohammed Siraj Gunwan	Shahnawaz Shaikh	Krishnan Narayanan	Usha Mishra	Rabia Khan	Vidya Shetty
19 th August, 2019	PRESENT	ABSENT	ABSENT	PRESENT	PRESENT	ABSENT	PRESENT	NA

(III) EXTRA ORDINARY GENERAL MEETING ATTENDANCE: NOT APPLICABLE

(c) Number of other Boards or Board Committees in which the Director is a Director/Member/Chairperson

Name of the Director(s)	Number of other Companies in which Director (including Alternate/Nominee Director)	Number of Committees (other than OCTAWARE TECHNOLOGIES LIMITED) in which Chairman / Member	
		Chairman	Member
Mr. Mohammed Aslam Khan	04	NIL	NIL
Mr. Sajid Iqbal Abdul Hameed	01	NIL	NIL
Mr. Mohammed Siraj Gunwan	01	NIL	NIL
Mr. Krishnan Narayanan	03	NIL	NIL
Mr. Shahnawaz Shaikh	01	NIL	NIL

Ms. Usha Mishra	NIL	NIL	NIL
Ms. Rabia Khan	NIL	NIL	NIL
Ms. Vidya Shetty	NIL	NIL	NIL

(d) Directors Profile:

A brief profile of all the Directors on the Board is given herein below:

1. Mohammed Aslam Khan, Promoter, Chairman and Managing Director

Mr. Aslam Khan, aged 43 years, is the Chairman & Managing Director of our Company. He is the promoter of our company. He has completed his Bachelor of Engineering (Electronics) from Mumbai University. Mr. Aslam Khan also studied at Harvard Business School, MIT's Sloan School of Management and Said Business School of Oxford University where he was awarded executive certificates in Strategic Marketing and Finance Programme and has participated in the Advance Management Programme from the prestigious Indian Institute of Management, Kolkata in the year 2011. Mr. Aslam Khan has a rich experience of more than two decade in IT Industry, he has worked for many top MNC's like Microsoft, Citibank NA, Askme.com, TCS. Mr. Aslam Khan has worked around various parts of the globe and has a strong grip on Global IT industry. He has also established a Charitable Trust and a Hospital as his contribution towards the society.

2. Sajid Iqbal Abdul Hameed, Promoter and Whole Time Director

Mr. Sajid Hameed, aged 44 years, is the Whole Time Director of our Company. He is also the promoter of our Company. He is an Engineering Graduate (Electronics) from Mumbai University and has completed his Master's from Sikkim Manipal University. He has an excellent track record of aggressively building, developing and executing strategic vision for business growth. He uses his diversified range of technology engineering, marketing, sales and management experience to oversee Octaware global business operations. He has more than two decades of experience in this field and has worked with many fortune-500 companies.

3. Mohammed Siraj Gunwan, Whole Time Director

Mr. Siraj Gunwan, aged 46 years, is the Whole-Time Director of our Company. He leads and manages the engineering division of the company. He has an extensive experience in solution design, product development and enterprise delivery across multiple verticals. He is a technology specialist with more than two-decade years of experience in Information Technology industry working for leading financial and governmental organisation such as Commercial Bank, GIS Centre for excellence in Qatar and Department of Science & Technology in India. He has completed Bachelor of Engineering in Computer Science from Karnataka University.

4. Shahnawaz Aijazuddin Shaikh, Whole Time Director

Mr. Shahnawaz Shaikh has over 20 years of experience in core software engineering in the area of Project management, Requirement analysis, Design, Development, Test Deployment, Customer Communication and onsite and offshore team Delivery

Management. He has extensive hands on experience in Web application, GIS Application, RFID based application, working as PM/Program Manager/Solution architect/Lead Developer. He has worked at STC (Saudi Telecom) and Jeddah Municipality for around 4 plus years developing, leading a development team on GIS products of Intergraph and Bentley.

5. Usha Mishra, Independent Director

Mrs. Usha Mishra, aged 54 years old, has done MBA along with Graduation in Science and Post-Graduation in PR & Journalism. She has pioneered the concept of equal rights of handicapped and underprivileged women. In her last 30 years of social work and service to humanity she has brought modern technology and concepts at workplace for women and handicapped people. Her unique experiment of creating an inclusive workplace has won accolades both in the government and the private sector. Her work has been a beacon of hope for the most under represented community in the Indian society. The Govt of Haryana awarded her due recognition on the Republic Day 2018 as “The Best NGO to Implement Govt Practices”. She is also an external member in the IICA ICC committee.

6. Krishnan Narayanan, Independent Director

Mr. Krishnan Narayanan, aged 50 years, is the Non-Executive Independent Director of our Company. He has obtained a Bachelor’s Degree in Mechanical Engineering from the Annamalai University in the year 1988 and a Post-Graduation Diploma in Business Administration from the Annamalai University in the year 1989. He has 25 years of technology leadership experience in financial services across various Asia Pacific markets including Japan, Korea, Hong Kong, Malaysia and Singapore and has worked as Managing Director of UBS, Director in Prudential Corporation Asia, and as a Vice President at Citibank. He has rich experience in all aspects of the Information Technology life cycle with exposure to business domains of retail and commercial banking, investment banking, insurance, asset and wealth management.

7. Ms. Rabia Khan, Independent Director

Ms. Rabia Khan, aged 45 years old, brings to the board rich financial expertise that includes extensive knowledge of the economics, financial and operational issues, and a deep understanding of accounting principles and financial reporting rules and regulations. As chairperson of the Audit committee, Dr. Rabia, amongst others, is responsible for, providing significant insight into the preparation of financial statements and knowledge of audit procedures.

She nurtures a keen interest in designing and implementing policies and advocacy strategies about evaluation criteria of board, board diversity, governance, nomination and remuneration. Realizing the central role of communication and, because of her personal and particular interest in them, Dr. Rabia built skills in strategic communication and outreach, leading her to supervise stakeholders’ relationship committee. Dr Rabia’s special qualifications for serving on Octaware’s board of directors include extensive knowledge and expertise in financing, governance, communication, and blend of academic insights.

Dr. Rabia holds a Ph.D. in Economics from the Aligarh Muslim University and developed research project in the area of econometrics and mathematical economics. Her major

research focus is on studying structural adjustment program and food security in India. She has participated in several conferences sharing her learnings and knowledge. Dr Rabia is a passionate and absolutely loves teaching mathematics and science.

8. Mrs. Vidya Shetty:

Dr. Vidya Shetty, MBBS, DGO, DNB, LLB, MBA, PGDHHM, PGDMLS, PGDHR, began serving as Non-Executive Independent Director of Octaware on December 2019. Dr Vidya brings a breadth and depth of experience in both medicine and healthcare administration. Her background includes more than fourteen years of medical experience. She is the founder of Sai Leela Hospital, a super speciality obstetrics and gynaecology hospital in Mumbai.

Dr. Vidya Shetty has been trained and has scrupulous experience in advanced Laparoscopic and hysteroscopic surgeries. Her areas of interest includes Urogynaecology, surgical management of infertility and ablation therapy for heavy menstrual bleeding. She has authored and presented papers related to these topics in various international conferences and journals.

With her extensive experience in public health policy, including as Medical officer of Health for the Bhiwandi City Municipal Corporation, Dr. Vidya possesses broad knowledge of, and unique insights into, the challenges facing the healthcare industry, making her a highly valued member of the board of the healthcare focused companies. Dr Vidya is a qualified lawyer, she worked in highly regulated healthcare industries, holding senior roles on other panel including Life Insurance Corporation of India.

Committees of the board

As on 31st March, 2020, the Company had three committees of the Board of Directors - Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee.

1. Audit Committee

(a) Terms of Reference:

The terms of reference of this Committee include matters mandated in the Listing Agreement and the Companies Act, 2013, respectively. The Audit Committee reviews the audit reports submitted by the Auditors and to meet them to discuss their findings, suggestions and other related matters, financial results, effectiveness of internal audit processes, Company's risk management strategy and Company's established systems and procedures. The Audit Committee also reviews the functioning of the Whistle Blower mechanism. Besides having access to all the required information from within the Company, the Committee may obtain external professionals advice, whenever required. The Committee acts as a link between the Statutory and the Internal Auditors and the Board of Directors of the Company.

(b) The Composition of Audit Committee as at 31.03.2020 and details of the Members participation at the Meetings of the Committee are as under:

On 7th December, 2015, the Audit Committee was constituted comprising of 2 Non-Executive and Independent Directors viz. Mr. Shariq Nisar and Ms. Sarika Lidoria and 1 Executive Director, Mr. Mohammed Aslam Khan. Ms. Rabia Khan is a Chairman of the Audit Committee. However, one member was added in this year i.e. Mrs. Vidya shetty. All the members of Audit Committee have financial and accounting knowledge.

(c) Attendance:

Name	Designation	No. of meetings held during the year	No. of meetings attended
Rabia Khan	Chairman	3	3
Usha Mishra	Member	3	2
Mohammed Aslam Khan	Member	3	3
Vidya Shetty	Member	NA	NA

Details of establishment of vigil mechanism for directors and employees

The Company has a Whistle Blower Policy. However, no personnel are being denied any access to the Audit Committee. Pursuant to the provisions of Section 177 (9) of the Companies Act, 2013 read with Rule 7 of the Companies (Meetings of Board and its Powers) Rules, 2014, every listed company, Companies which accept deposits from the public and Companies which have borrowed money from banks and Public Financial Institutions in excess of fifty crores rupees shall establish a vigil mechanism for their directors and employees to report their genuine concerns or grievances.

2. Nomination and Remuneration Committee

(a) Terms of Reference

This Committee shall identify the persons, who are qualified to become Directors of the Company / who may be appointed in Senior Management in accordance with the criteria laid down, recommend to the Board their appointment and removal and also shall carry out evaluation of every director's performance. Committee shall also formulate the criteria for determining qualifications, positive attributes, independent of the Directors and recommend to the Board a Policy, relating to the remuneration for the Directors, Key Managerial Personnel and other employees.

(b) The Composition of the Nomination and Remuneration Committee as at 31.03.2020 and details of the Members participation at the Meetings of the Committee are as under:

On 7th December, 2015, the Nomination and Remuneration Committee was constituted comprising of 3 Non-Executive and Independent Directors viz. Mr. Shariq Nisar, Ms. Sarika Lidoria and Mr. Krishnan Narayanan. Presently, the committee consists of three members namely Ms. Usha Mishra, Ms. Rabia Khan and Mr. Krishnan Iyer.

(c) Attendance:

Name	Designation	No. of meetings held during the year	No. of meetings attended
Usha Mishra	Member	2	1
Rabia Khan	Member	2	2
Krishnan Narayanan	Member	2	1

Remuneration Policy

Sitting Fees:

The Company pays sitting fees for attending the meeting of the Board of Directors and for attending the meeting of the Committee of Directors to Non-Executive Director(s).

Managing and Executive Directors:

The Company pays remuneration to its Managing Director and Whole Time Directors by way of salary, allowances and perquisites as per the Company's rules. The salary and other perquisites are approved by the Board of Directors on recommendation of the Nomination and Remuneration Committee and the salary is paid within the overall limits approved by the members of the Company.

The Remuneration paid to the Directors is as per the Extracts of the Annual Return as mentioned in the Form MGT-9 in the report. No sitting fee is paid to Executive Directors.

3. Stakeholder's Relationship Committee:

Our Company has constituted a *Stakeholders Relationship Committee* to redress complaints of the shareholders. The Committee was constituted vide resolution passed at the meeting of the Board of Directors held on December 7th, 2015.

(a) Terms of Reference:

The Committee focuses primarily on monitoring expeditious redressal of investors / stakeholder's grievances.

(b) The Composition of the Stakeholder's Relationship Committee as at 31.03.2020 and details of the Members participation at the Meetings of the Committee are as under:

The Stakeholder 's Relationship Committee comprises the following Directors:

Name of the Director	Status	Nature of Directorship
Mr.Krishnan Narayanan	Chairman	Independent Director
Ms. Rabia Khan	Member	Independent Director
Mr.Mohammed Siraj Gunwan	Member	Whole Time Director

(c) Attendance:

Name	Designation	No. of meetings held during the year	No. of meetings attended
Krishnan Narayanan	Chairman	2	2
Rabia Khan	Member	2	2
Mohammed Siraj Gunwan	Member	2	1

General Body Meetings:

Location and time for the last three AGMs:

Year	Date	Venue	Time	Special Resolution(s)
2014-15	30/09/15	Registered Office	12.30 p.m.	Not Applicable
2015-16	30/09/16	Registered Office	11:00 a.m.	Not Applicable
2016-17	21/09/17	Unit 003, Tower II, Seepz++ Bldg, Seepz Sez, Andheri East, Mumbai-400096	10:00 a.m.	Not Applicable
2017-18	27/09/18	Unit 003, Tower II, Seepz++ Bldg, Seepz Sez, Andheri East, Mumbai-400096	10:00 a.m.	1. Reappointment of Mr. Mohammed Aslam Qudratullah Khan as the Managing Director; 2. Reappointment of Mr. Sajid Iqbal Abdul

				Hameed as the Whole-time director; 3. Reappointment of Mr. Mohammed Siraj Moinuddin Gunwan as the Whole-time director
2018-19	19/08/2019	Unit 003, Tower II, Seepz++ Bldg, Seepz Sez, Andheri East, Mumbai-400096	10:00 a.m.	1. Appointment of Additonal Director Ms. Rabia Khan

No Postal Ballot was conducted during the year.

Disclosure :

(i) Related party Transactions

The Company does not have any related party transactions, which may have potential conflict with its interest at large.

None of the transactions with any of the related parties were in conflict with the interests of the Company. However, the related party disclosures about list of related parties and transactions given under Note 20 of Notes to financial statements for the year ended 31st March, 2020 may be referred. All related party transactions are in the ordinary course of business and are at arm's length.

(ii) Cases of Non-Compliance:

No strictures or penalties have been imposed on the Company by the Stock Exchanges or by the Securities and Exchange Board of India (SEBI) or by any statutory authority on any matters related to capital markets during the last three years.

(iii) Whistle Blower Policy / Vigil Mechanism:

The Company has designed Whistle Blower Policy / Vigil Mechanism to enable any person dealing with the Company to raise the alarm to the Audit Committee of the Company if he has reliable information about a malpractice, unethical practice, impropriety, abuse or financial wrongdoing. The disclosure will be thoroughly investigated by the Committee. The members of the Committee may seek information from any sources inside and outside the organization to investigate this, as deemed fit.

Means of Communication

(a)	Half – yearly report sent to each household of shareholders	:	Yes
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(b)	Quarterly results Newspapers in which results are normally published in	:	Not Applicable to our Company as the company is SME Listed.
	Any website, where displayed	:	www.octaware.com
	Whether it also displays official news releases	:	Yes
	The presentations made to institutional investors or to the analysts	:	NIL

SEBI has initiated SCORES for processing the investor complaints in a centralized web-based redress system and online redressal of all the shareholders complaints. The Company is in compliance with the SCORES.

1. General Shareholder information

(a)	15 th AGM Date, Time and Venue	:	Wednesday 30 th September, 2020 at 01 p.m. by VC				
(b)	Financial calendar	:	i.	April 2020 to March 2021			
			ii.	Half yearly Results 2019 – on or before 15 th November, 2020			
			iii.	Audited Results for the Fourth Quarter/ Year ending 31 st March 2021, - on or before 31 st May, 2021.			
(c)	Date of Book closure	:	23.09.2020 to 30.09.2020 (both days inclusive)				
(d)	Dividend Payment date	:	On or after 30/09/2020, if declared at Annual General Meeting on 30/09/2020				
(e)	Listing on Stock Exchange.	:	The Company has paid Listing Fees for the period 1 st April, 2020 to 31 st March 2021 to BSE Limited.				
(f)	(i) Stock Code – Physical	:	540416				
	(ii) Demat ISIN Number for NSDL & CDSL	:	INE208U01019				
(g)	Market price Date: High, Low during each month in last Financial year	:	Month	High Price	Low Price	Close Price	
			Apr-19	101.7	99	101.7	
			May-19	100.35	96	96	
			Jun-19	100.5	100.5	100.5	
			Jul-19	98.5	95.5	98.5	
			Aug-19	92.75	92.75	92.75	
			Sep-19	92.75	88.5	91.4	
			Oct-19	92.05	84.65	84.65	

			Nov-19	84.65	84.65	84.65	
			Dec-19	90	90	90	
			Jan-20	95	89.25	89.25	
			Feb-20	85	85	85	
			Mar-20	80	80	80	
(h)	Registrar and Transfer Agents	:	CAMEO CORPORATE SERVICES LIMITED Subramanian Building, No. 1 Club House Road, Chennai – 600 002. E-mail id: investor@cameoindia.com				
(i)	Share Transfer System	:	All the transfer and transmission requests are processed on fortnightly basis by Cameo Corporate Services Limited, being the Registrar & Transfer Agent (RTA). To facilitate prompt services, the RTA is also authorized to approve the transfers and dispatch the share certificates within stipulated time frame, if any.				
(j)	Dematerialization of Shares and liquidity	:	92.935% of the paid-up capital has been dematerialized as on 31 st March, 2020.				
(k)	Outstanding GDRs / ADRs / Warrants or any Convertible instruments, conversion date and likely impact on equity.	:	The company has not issued any GDRs / ADRs / Warrants or any convertible instruments				
(l)	Commodity price risk or foreign exchange risk and hedging activities	:	N.A				
(m)	Plant Locations	:	NA				
(n)	Address for correspondence	:	Shareholders correspondence should be addressed to either at Registered Office of the Company or at the address of RTA M/s. Cameo Corporate Services Limited given as above. Shareholders holding shares in electronic mode should address all their correspondence to their respective Depository Participant.				

DISTRIBUTION OF HOLDINGS AS ON 31.03.2020

Shareholding		Shareholders		Share Amount	
Rs	Rs	Number	% of Total	Shares	% of total
10	5000	0	0.0000	0	0.0000
101	500	0	0.0000	0	0.0000
501	1000	1	0.7751	1000	0.0278
1001	2000	71	55.0387	113800	3.1694
2001	3000	2	1.5503	4746	0.1321
3001	4000	10	7.7519	32545	0.9064
4001	5000	10	7.7519	48400	1.3479
5001	10000	9	6.9767	71505	1.9914
10001	And above	26	20.1550	3318574	92.4247
Total		129	100	3590570	100

SHAREHOLDING PATTERN AS ON 31.03.2020

Category	No. of shares held	% of issued paid up capital
Promoters	17,30,024	48.18 %
Public	18,60,546	51.82%
Total	35,90,570	100%

SHAREHOLDING PATTERN OF TOP 10 SHAREHOLDERS AS ON 31.03.2020

Sr. No	Name of shareholders	No. of Equity Shares	% holding
1.	Mohammed Aslam Khan	10,84,742	30.21%
2.	Sajid Iqbal Abdul Hameed	6,45,282	17.97%
3.	Mohammed Siraj Gunwan	2,63,857	7.34%
4.	Shahnawaz Shaikh	2,03,348	5.66%

5.	Aryaman Capital Markets Limited	174400	4.86%
6.	Shri Ravindra Media Ventures	160000	4.46%
7.	Mirza Haroon Baig	133571	3.72%
8.	S K Growth Fund Pvt Ltd	118400	3.30%
8.	Hadicon Ventures Private Limited	107200	2.99%
9.	Rishabh Jatin Mehta	67200	1.87%
10.	Mohammed Aslam Khan	10,84,742	30.21%

6. The Company has adopted and been complying with the discretionary requirements as per Regulation 27(1) and Part E of Schedule II of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

7. Familiarisation programme for independent Directors: The Chairman and secretary of the Company used to familiarize the independent Directors of the Company, their roles, rights, responsibilities, nature of industry, compliance procedures & checkpoints etc., from time to time.

Declaration / Certification:**a. Code of Conduct:**

The Board has laid down a Code of Conduct applicable to all the Directors and senior management of the Company. Necessary certification to this effect is appended to this Corporate Governance Report.

b. Managing Director & CFO Certification:

As per requirements of Corporate Governance Code, Mr. Mohammed Aslam Khan, Managing Director and Mr. Sajid Iqbal Abdul Hameed, Chief Financial Officer have jointly furnished the necessary Certificate to the Board of Directors with respect to financial statements and cash flow statements for the year ended 31st March, 2020.

Declaration by Managing Director on Code of Conduct

I, Mohammed Aslam Khan, Managing Director of Octaware Technologies Limited, do hereby declare that a formal code of Conduct has been laid down by the Board of Directors of Octaware Technologies Limited, which has been applicable to all the Directors and senior management of the Company. The code of Conduct has been affirmed to by all the Directors and senior management of the Company.

Place: Mumbai
Date: 29.07.2020

Sd/-
MOHAMMED ASLAM KHAN
MANAGING DIRECTOR
DIN: 00016438

INDEPENDENT AUDITOR'S REPORT
ON STANDALONE FINANCIAL STATEMENT

**To,
The Members of,
Octaware Technologies Limited
Report on the Financial Statements**

Opinion

We have audited the accompanying Standalone financial statements of **Octaware Technologies Limited** ("the Company") which comprises the Balance Sheet as at March 31, 2020 and the Statement of Profit and Loss for the year then ended, cash flow statement and notes to the financial statements, including a summary of significant accounting policies and other explanatory information .

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid standalone financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at March 31, 2020 and profit, for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with the Standards on Auditing (SAs) specified under section 143(10) of the Companies Act, 2013. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India together with the ethical requirements that are relevant to our audit of the financial statements under the provisions of the Companies Act, 2013 and the Rules there under, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Key Audit Matters

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

We have determined that there are no key audit matters to communicate in our report for the year ended 31st March, 2020.

Responsibility of Management for the Standalone Financial Statements

The Company's Board of Directors is responsible for the matters stated in section 134(5) of the Companies Act, 2013 ("the Act") with respect to the preparation of these standalone financial statements that give a true and fair view of the financial position and financial performance of the Company in accordance with the accounting principles generally accepted in India, including the accounting Standards specified under section 133 of the Act. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate implementation and maintenance of accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statement that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those Board of Directors are also responsible for overseeing the company's financial reporting process

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under section 143(3)(i) of the Companies Act, 2013, we are also responsible for expressing our opinion on whether the company has adequate internal financial controls system in place and the operating effectiveness of such controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Report on Other Legal and Regulatory Requirements

1. The Companies (Auditor's Report) Order, 2016 ("the Order"), issued by the Central Government of India in terms of sub-section (11) of section 143 of the Companies Act, 2013, we give in the "Annexure A" a statement on the matters specified in paragraphs 3 and 4 of the Order, to the extent applicable.

2. As required by Section 143(3) of the Act, we report that:

- a. We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
- b. In our opinion, proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books.
- c. The Balance Sheet, the Statement of Profit and Loss and the cash flow statement dealt with by this Report are in agreement with the books of account.
- d. In our opinion, the aforesaid standalone financial statements comply with the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014.
- e. On the basis of the written representations received from the directors as on 31st March, 2020 taken on record by the Board of Directors, none of the directors is disqualified as on 31st March, 2020 from being appointed as a director in terms of Section 164 (2) of the Act.
- f. With respect to the adequacy of the **internal financial controls** over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate Report in "Annexure B".
- g. With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:
- i. The Company has disclosed the impact of pending litigations on its financial position in its financial statements.
 - ii. The Company did not have any long-term contracts including derivative contracts for which there were any material foreseeable losses.
 - iii. There were no amounts which were required to be transferred to the Investor Education and Protection Fund by the Company.

For MVK Associates
Chartered Accountants
Firm Registration No.120222W

Sd/-
CA. R.P. Ladha
Partner
M. No. 048195
UDIN: 20048195AAAAB9503

Place: Mumbai
Date: 30/07/2020

Annexure A to Independent Auditors' Report

(Referred to in paragraph 1 of the Independent Auditor's Report of even date to the members of Octaware Technologies Limited on the standalone financial statements as of and for the year ended March 31, 2020)

On the basis of such checks as we considered appropriate and according to the information and explanations given to us during the course of our audit, we report that:

- i. (a) The Company is maintaining proper records showing full particulars, including quantitative details and situation of fixed assets.

(b) As informed, the fixed assets are physically verified by the Management at regular intervals. No material discrepancies have been noticed on such verification.

(c) The Company does not have any immovable property in its name.
- ii. The company does not have any inventory as on 31.03.2020. Hence, the provisions of Clause 3(ii) of the Order are not applicable to the Company.
- iii. According to the information and explanations given to us and on the basis of our examination of the books of accounts, the Company has granted unsecured loan to its wholly owned subsidiary listed in the register maintained under section 189 of the Companies Act, 2013.
 - a) The party has repaid the principal amount as stipulated
 - b) There is no overdue amount of loan granted to company, firms or other parties listed in the registers maintained under Section 189 of the Companies Act, 2013.
- iv. In our opinion and according to the information and explanations given to us, the Company has complied with the provisions of section 185 and 186 of the Companies Act, 2013 in respect of any loans, guarantee and security.
- v. In our opinion and according to the information and explanations given to us, the Company has not accepted any deposits within the meaning of Sections 73 to 76 or any other relevant provisions of the Companies Act and the rules framed there under.
- vi. According to the information and explanations given to us, the Central Government of India has not prescribed the maintenance of cost records under sub-section (1) of section 148 of the Companies Act.
- vii. According to the information and explanations given to us and the records of the Company examined by us, in our opinion, the Company is regular in depositing the undisputed statutory dues, including provident fund, employees' state insurance, sales tax, service tax, duty of

customs, duty of excise, value added tax, and other material statutory dues, as applicable, with the appropriate authorities.

According to the information and explanations given to us and the records of the Company examined by us, there were no outstanding statutory dues as on 31st March, 2020 for a period of more than six months from the date they became payable.

- viii. According to the records of the Company examined by us and the information and explanation given to us, the Company has neither borrowed loans from any financial institution, bank, government nor has issued debentures as at the balance sheet date.
- ix. According to the information and explanations given to us and the records of the Company examined by us, the Company has not raised any money by way of initial public offer or further public offer and term loans during the year. Accordingly, provisions of Clause 3(ix) of the Order are not applicable to the company.
- x. During the course of our examination of the books and records of the Company, carried out in accordance with the generally accepted auditing practices in India, and according to the information and explanations given to us, we have neither come across any instance of material fraud by the Company or on the Company by its officers or employees, noticed or reported during the year, nor have we been informed of any such case by the Management.
- xi. According to the information and explanations given to us, we report that managerial remuneration has been paid or provided in accordance with the requisite approvals mandated by the provisions of section 197 read with Schedule V to the Companies Act.
- xii. As the Company is not a Nidhi Company and the Nidhi Rules, 2014 are not applicable to it, the provisions of Clause 3(xii) of the Order are not applicable to the Company.
- xiii. In our opinion and as per information and explanations provided to us by management all the transactions with the related parties are in compliance with the provisions of sections 177 and 188 of Companies Act, 2013 where applicable and the details have been disclosed in the financial statements as required under Accounting Standard (AS) 18, Related Party Disclosures specified under Section 133 of the Act, read with rule 7 of the Companies (Accounts) Rules, 2014.
- xiv. The company has not made any preferential allotment or private placement of shares or fully or partly convertible debentures during the year. Accordingly, provisions of Clause 3(xiv) of the Order are not applicable to the company.
- xv. According to the records of the Company examined by us and the information and explanation given to us, the company has not entered into any non-cash transactions with its directors or persons connected with him. Accordingly, the provisions of Clause 3(xv) of the Order are not applicable to the Company.

- xvi. In our opinion, the Company is not required to be registered under Section 45-IA of the Reserve Bank of India Act, 1934. Accordingly, the provisions of clause 3 (xvi) of the Order are not applicable to the Company and hence not commented upon.

For MVK Associates

Chartered Accountants

Firm Registration Number: 120222W

Sd/-

CA. R. P. Ladha

Partner

M. No.: 048195

UDIN: 20048195AAAAB9503

Place: Mumbai

Date: 30/07/2020

Annexure B to the Independent Auditor's Report

(Referred to in paragraph 2(f) under 'Report on Other Legal and Regulatory Requirements' section of our report of even date)

Report on the Internal Financial Controls Over Financial Reporting under Clause (i) of Sub-section 3 of Section 143 of the Companies Act, 2013 ("the Act")

We have audited the internal financial controls over financial reporting of Octaware Technologies Limited ("the Company") as on 31 March 2020 in conjunction with our audit of the standalone financial statements of the Company for the year ended on that date.

Management's Responsibility for Internal Financial Controls

The Company's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India ("ICAI"). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to the Company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Act.

Auditor's Responsibility

Our responsibility is to express an opinion on the Company's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting (the "Guidance Note") and the Standards on Auditing, issued by ICAI and deemed to be prescribed under Section 143(10) of the Act, to the extent applicable to an audit of internal financial controls, both applicable to an audit of Internal Financial Controls and, both issued by ICAI. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial control system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgments, including the assessment of the risks of material misstatement of the standalone financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

Meaning of Internal Financial Controls Over Financial Reporting

A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that

- (1) Pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company;
- (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and
- (3) Provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

Limitations of Internal Financial Controls Over Financial Reporting

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

Opinion

In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at 31 March 2020, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Finance Control Over Financial Reporting issued by the Institute of Chartered Accountants of India

For MVK Associates

Chartered Accountants

Firm Registration Number: 120222W

Sd/-

CA. R.P. Ladha**Partner**

M. No.: 048195

UDIN: 20048195AAAABZ9503

Place: Mumbai

Date: 30/07/2020

OCTAWARE TECHNOLOGIES LIMITED					
BALANCE SHEET AS AT 31ST MARCH 2020		AMOUNT IN INR			
PARTICULARS	NOTE NO.	AS AT 31ST MARCH 2020		AS AT 31ST MARCH 2019	
EQUITY & LIABILITIES					
Shareholders' Funds					
Share Capital	2	35,905,700		35,905,700	
Reserves & Surplus	3	57,082,552	92,988,252	62,618,142	98,723,842
Non- Current Liabilities		-	-	-	-
Current Liabilities					
Short Term Borrowings					
Trade Payables					
-Micro enterprises & small enterprises		-	-	-	-
-Other than micro & small enterprises	4	49,881		54,969	
Other Current Liabilities	5	1,782,274		2,264,590	
Short Term Provisions	6	188,669	2,020,824	168,301	2,487,860
TOTAL			95,009,076		101,211,702
ASSETS					
Non-Current Assets					
Property, Plant and Equipment	7				
Tangible Assets		2,016,130		2,764,421	
Intangible Assets		31,203		31,203	
Intangible Assets under development		14,245,872		11,646,113	
Non-Current Investments	8	59,687,423		54,910,923	
Deferred Tax Asset (Net)	9	1,864,002		457,593	
Long Term Loans and Advances	10	61,035	77,905,665	61,035	69,871,288
Current Assets					
Current Investments					
Inventories					
Trade Receivables	11	12,921,040		20,350,868	
Cash & Cash equivalent	12	1,414,452		2,283,173	
Short Term Loans and Advances	13	2,767,919		8,706,373	
Other Current Assets		-	17,103,411	-	31,340,414
TOTAL			95,009,076		101,211,702
Significant Accounting Policies	1				
Notes on Financial Statements	2 TO 22				
As per our Report of even date		For and on behalf of the Board			
For MVK Associates		For Octaware Technologies Limited			
Chartered Accountants					
Firm Regn No - 120222W					
Sd/-		Sd/-		Sd/-	
CA. R. P. Ladha		Mohammed Aslam Khan		Shahnawaz Aijazuddin Shaikh	
Partner		Managing Director		Additional Director	
M.No. 048195		DIN : 00016438		DIN : 06910575	
Date:- 30-07-2020		Date:- 30-07-2020		Date:- 30-07-2020	
Place:- Mumbai		Place:- Mumbai		Place:- Mumbai	

OCTAWARE TECHNOLOGIES LIMITED			
STATEMENT OF PROFIT AND LOSS FOR THE YEAR ENDED 31ST MARCH, 2020			AMOUNT IN INR
PARTICULARS	NOTE NO.	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
INCOME			
Revenue from Operations	14	15,055,167	26,528,324
Other Income	15	609,410	1,149,391
Total Revenue		15,664,577	27,677,715
EXPENDITURE			
Cost of Material and services	16	28,459	9,276,921
Employee Benefits Expenses	17	10,285,126	9,807,772
Depreciation and Amortisation Expenses	7	748,291	1,099,051
Finance Costs		-	-
Other Expenses	18	10,323,362	5,378,353
Total Expenses		21,385,238	25,562,097
Profit / (Loss) Before Tax		(5,720,661)	2,115,618
Tax Expenses			
Current Tax		-	650,000
Deferred Tax		(1,406,409)	(147,723)
Income tax & MAT of Earlier year		1,421,338	415,306
Profit / (Loss) for the year		(5,735,590)	1,198,035
Earnings per equity share of face value of Rs 10 each	19		
Basic		(1.60)	0.33
Diluted		(1.60)	0.33
Significant Accounting Policies	1		
Notes on Financial Statements	2 TO 22		
As per our Report of even date		For and on behalf of the Board	
For MVK Associates Chartered Accountants Firm Regn No - 120222W		For Octaware Technologies Limited	
Sd/-		Sd/-	Sd/-
CA. R. P. Ladha Partner M.No. 048195		Mohammed Aslam Khan Managing Director DIN : 00016438	Shahnawaz Aijazuddin Shaikh Additional Director DIN : 06910575
Date:- 30-07-2020 Place:- Mumbai		Date:- 30-07-2020 Place:- Mumbai	Date:- 30-07-2020 Place:- Mumbai

OCTAWARE TECHNOLOGIES LIMITED		
CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2020		AMOUNT IN INR
PARTICULARS	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Cash flows from operating activities		
Profit before taxation	(5,720,661)	2,115,618
Adjustments for:		
Depreciation	748,291	1,099,051
Loss on Sale of Investment	165,390	-
Provision for Bad Debts	5,324,529	-
Foreign Currency Exchange Gain	(569,643)	(1,090,263)
Working capital changes:		
Increase / (Decrease) in Other Current Liabilities	(482,316)	188,957
Increase / (Decrease) in Short Term Provisions	(1,400,970)	(897,005)
Increase / (Decrease) in trade and other payables	(5,088)	54,969
(Increase) / Decrease in trade receivables	2,674,942	1,792,188
(Increase) / Decrease in Short Term Loans and Advances	5,938,454	(751,731)
Cash generated from operations	6,672,928	2,511,784
Income taxes paid	-	-
Net cash from operating activities (A)	6,672,928	2,511,784
Cash flows from investing activities		
Purchase of Fixed Assets	(2,599,759)	(3,726,933)
Purchase of Investment	(5,000,000)	-
Sale of Investments	58,110	-
(Increase) / Decrease in Long Term Loans and Advances	-	798,965
Net cash used in investing activities (B)	(7,541,649)	(2,927,968)
Cash flows from financing activities		
Proceeds from issue of share capital	-	-
Preliminary Expense for issue of share capital	-	-
Net cash used in financing activities (C)	-	-
Net increase in cash and cash equivalents (A+B+C)	(868,721)	(416,184)
Cash and cash equivalents at beginning of period	2,283,173	2,699,357
Cash and cash equivalents at end of period	1,414,452	2,283,173
As per our Report of even date	For and on behalf of the Board	
For MVK Associates	For Octaware Technologies Limited	
Chartered Accountants		
Firm Regn No - 120222W		
Sd/-	Sd/-	Sd/-
CA. R. P. Ladha	Mohammed Aslam Khan	Shahnawaz Aijazuddin Shaikh
Partner	Managing Director	Additional Director
M.No. 048195	DIN : 00016438	DIN : 06910575
Date:- 30-07-2020	Date:- 30-07-2020	Date:- 30-07-2020
Place:- Mumbai	Place:- Mumbai	Place:- Mumbai

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

Note No. - 1

S. No.	Particulars
1	Corporate information The company is established on 26th May 2005 to carry on the business of developing, designing and servicing computer software and information technology related applications and systems. The Company has the following subsidiaries and associates: i) OCTAWARE GULF FZE at Dubai.(100%WOS) ii) OCTAWARE INFORMATION TECHNOLOGIES PRIVATE LIMITED at SEZ Andheri (East), Mumbai. (99.42%) iii) OCTAWARE GULF QFC at Quarter (100 % WOS)
2	Significant accounting policies A. Accounting Convention The financial statements have been prepared to comply in all material respects with the mandatory Accounting Standards issued by the Institute of Chartered Accountants of India and the relevant provisions of the Companies Act, 2013. The financial statements have been prepared under the historical cost convention on an accrual basis. The accounting policies have been consistently applied by the Company. All the figures as entered in the financial statements are rounded off to the nearest rupee one. B. Use of Estimates Preparation of the financial statements in conformity with Generally Accepted Accounting Principles requires estimates and assumptions to be made that affect the reported amounts of revenues and expenses during the reported period. The estimates and assumptions used in the accompanying financial statements are prudent and based on management's evaluation of the relevant facts and circumstances as at the date of the financial statements. Differences between the actual results and estimates are recognised in the period in which the results are known/ materialised. C. Recognition of Revenue and Expenditure Revenue from time and material contracts are recognized as related services are performed. Expenses have been accounted for on accrual basis and provision has been made for all known losses and expenses. D. Fixed Assets Fixed Assets have been stated at cost less accumulated depreciation. Cost comprises the basic price, duty and any other attributable cost for bringing the asset to its working condition for its intended use. E. Depreciation The depreciation is provided on Written Down Value Method at the rates prescribed in Schedule II of the Companies Act 2013 or management estimate whichever is higher. If the management's estimate of the useful life of a fixed asset at the time of acquisition of the asset or of the remaining useful life on a subsequent review is shorter than that envisaged in the aforesaid schedule, depreciation is provided at a higher rate based on management's estimate of the useful life / remaining useful life. In respect of the additions to assets made during the year, depreciation for the year is calculated from the date on which the additions are made.

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

Note No. - 1

F. Foreign Currency Transactions Transactions in foreign currencies are recorded at the exchange rates prevailing at the date of the transactions. Exchange differences arising on foreign currency transactions are recognised as income or expense in the year in which they arise. Monetary assets and liabilities denominated in foreign currency at the balance sheet date are translated at the year end exchange rate and the resultant exchange differences are recognized in the profit and loss account. In case of monetary items which are covered by Forward Exchange Contracts, Premium or Discount on Forward exchange Contract is recognised over the life of the contract. Non-monetary foreign currency items are carried at cost.
G. Retirement Benefits Short term Employee Benefits: All employee benefits payable wholly within twelve months of rendering the service are classified as short term employee benefits. Benefits such as salary, performance incentives etc. are recognised as an expense at the undiscounted amount in the profit & loss account for the year in which the employee renders the related service. Post employment benefits: Defined Contribution Plans: Provident Fund: The eligible employees of the Company are entitled to receive benefits under the provident fund, a defined contribution plan, in which both employees and the Company make monthly contributions at a specified percentage of the covered employees' salary (currently 12% of employees' basic salary). The contributions as specified under the law are paid and charged to Profit & Loss Account of the year when the contribution to the fund is due. Long Term Employee Benefits: Defined Benefit Plans: Long term Employee Benefit : The Company has an obligation towards gratuity, a defined benefit retirement plan covering eligible employees. The Company accounts for the liability for gratuity benefits payable in future based on actuarial valuation carried out by an independent actuary.
H. Leases Assets taken on lease are accounted for in accordance with Accounting Standard 19 on "Leases", (AS 19). Operating lease Assets taken on lease under which all risks and rewards of ownership are effectively retained by the lessor are classified as operating lease. Lease payments under operating leases are recognized as expenses on accrual basis in accordance with the respective lease agreements.
I. Provisions For Taxation Tax expense comprises both current and deferred taxes. Provision is made for current income tax based on the tax liability computed after considering tax allowances & exemptions.

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

Note No. - 1

	From the Assessment Year 2008-09, the Company is subject to provisions of Minimum Alternate Tax. Credit for the advance Minimum Alternate Tax paid during the year by the Company is accounted for in accordance with the Guidance Note – 'Accounting for Credit Available in respect of Minimum Alternate Tax under The Income Tax Act 1961' issued by the Institute of Chartered Accountants of India (ICAI) Deferred tax assets and liabilities are recognized for future tax consequence attributable to timing difference between taxable income and accounting income that are capable of reversing in one or more subsequent periods and are measured at relevant enacted / substantively enacted tax rates. At each balance sheet date, the Company reassesses unrealized deferred tax assets to the extent they become reasonably certain or virtually certain of realization, as the case may be. J. Impairment of Assets At each Balance Sheet date, the Management reviews the carrying amounts of its assets included in each cash generating unit to determine whether there is any indication that those assets suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss. Recoverable amount is the higher of an asset's net selling price and value in use. In assessing the value in use, the estimated future cash flows expected from the continuing use of the asset and from its ultimate disposal are discounted to their present values using a pre-determined discount rate that reflects the current market assessments of the time value of money and risks specific to the asset. An impairment loss is charged to the Profit and Loss Account in the year in which an asset is identified as impaired. An impairment loss recognized in prior accounting periods is reversed if there has been a change in the estimate of the recoverable amount. K. Provisions, Contingent Liabilities and Contingent Assets As per Accounting Standard 29, 'Provisions, Contingent Liabilities and Contingent Assets', issued by the Institute of Chartered Accountants of India, the Company recognizes provisions only when it has a present obligation as a result of past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation as and when a reliable estimate of the amount of obligation can be made. No Provision is recognized for: a) Any possible obligation that arises from past events and the existence of which will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the company; or b) Any present obligation that arises from past events but is not recognized because- i. It is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or ii. A reliable estimate of the amount of obligation cannot be made. Such obligations are recorded as Contingent Liabilities. These are assessed periodically and only that part of the obligation for which an outflow of resources embodying economic benefits is probable, is provided for, except in the extremely rare circumstances where no reliable estimates can be made. Contingent Assets are not recognized in the financial statements since this may result in the recognition of income that may never be realized.
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OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

Note No. - 1

	L. Other Accounting Policies The Company follows generally accepted accounting principles in respect of accounting policies not specifically referred to hereinabove.
	M. Intangible Assets Intangible assets are recognised only if it is probable that the future economic benefits that are attributable to the assets will flow to the enterprise and the cost of the assets can be measured reliably. The intangible assets are recorded at cost and are carried at cost less accumulated amortisation and accumulated impairment losses, if any.
	N. Inventory Stock-in-trade is valued at lower of cost and net realisable value. Cost is computed based on First in First out (FIFO) basis in respect of procured materials. Cost also includes all charges incurred for bringing the inventories to their present location and condition.
	O. Investment Long Term Investments are stated at cost. Provision for diminution in the value of Long Term Investments is made only if such a decline is other than temporary. Current Investments are stated at lower of cost or net realizable value.

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

2 SHARE CAPITAL

AMOUNT IN INR

(i)		AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
	Authorised Share Capital:		
	42,00,000 Equity Share of Rs. 10/- each	42,000,000	42,000,000
	(Previous year 42,00,000 Equity Share of Rs. 10/- each)		
	Total	42,000,000	42,000,000
	Issued, Subscribed and Paid up:		
	35,90,570 Equity Shares of Rs 10 each, fully paid up	35,905,700	35,905,700
	(Previous Year 35,90,570 Equity Share of Rs. 10/- each)		
	Total	35,905,700	35,905,700

a) Detailed note on the terms of the rights, preferences and restrictions relating to each class of shares including restrictions on the distribution of dividend and repayment of capital.

The Company has only one class of Equity Shares having a par value of Rs. 10/- per share. Each holder of Equity Share is entitled to one vote per share. In the event of liquidation of the Company, the holders of Equity shares will be entitled to receive remaining assets of the Company, after distribution of all preferential amounts. The distribution will be in proportion to the number of Equity shares held by the shareholder.

(ii) The details of Shareholders holding more than 5% shares in the company :

Name of the Shareholder	AS AT 31ST MARCH 2020		AS AT 31ST MARCH 2019	
	No. of Shares	% held	No. of Shares	% held
Mohd Aslam Qudratullah Khan	1,084,742	30.21%	1,084,742	30.21%
Sajid Iqbal Abdul Hameed	645,282	17.97%	645,282	17.97%
Mohammed Siraj Gunwan	263,857	7.35%	263,857	7.35%
Shahnawaz Ajezuddin Shaikh	203,348	5.66%	203,348	5.66%

(iii) The reconciliation of the number of shares outstanding is set out below :

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
	No. of Shares	No. of Shares
Equity Shares at the beginning of the year	3,590,570	3,590,570
Add : Shares issued	-	-
Less : Shares cancelled	-	-
Equity Shares at the end of the year	3,590,570	3,590,570

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

3. RESERVES AND SURPLUS

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Surplus in the Statement of Profit and Loss Account		
Balance as on beginning of the year	20,576,445	19,380,410
Add: Profit/(Loss) for the year	(5,715,590)	1,198,035
(A)	14,860,855	20,578,445
Security Premium		
Balance as on beginning of the year	42,239,697	42,239,697
(B)		
TOTAL (A) + (B)	57,082,552	62,818,142

TRADE PAYABLES

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Micro, Small and Medium Enterprises	-	-
Others	49,881	54,969
TOTAL	49,881	54,969

The Company has initiated the process of identification of suppliers registered under The Micro Small and Medium Enterprises Development Act, 2006, by obtaining the confirmation from the suppliers. As the Company has not received any information from its suppliers regarding registration under The Micro, Small and Medium

5. OTHER CURRENT LIABILITIES

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Salary payable to employees	434,553	929,724
Creditor for expenses	1,187,233	1,058,140
Duties & Taxes	160,488	280,726
TOTAL	1,782,274	2,268,590

Note:- Creditor for expenses includes payment to related party are Rs.5,85,000/-.

6. SHORT TERM PROVISION

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Provision for Employee benefit	168,669	168,301
TOTAL	168,669	168,301

8. NON CURRENT ASSETS

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Investment in Un-Quoted, fully paid up, in Subsidiary company		
1) Octaware Gulf FZE (21 Share of AED 1,00,000/- Each)(previous year 1 share of AED 1,00,000/- each)	36,659,463	36,659,463
2) Octaware Information Technologies Private Limited (15,83,829 Shares of Rs. 10/- Each) (1,38,889 Shares of Rs. 10/- Each with premium of Rs.26/-) (99,15,83,829 shares of Rs.10/- each)	15,838,290 5,000,000	15,838,290
3) Octaware Gulf O/C (1 Share of QAR of 1,00,000/- Each)	1,913,170	1,913,170
Investment, Listed Company		
Quoted Fully Paid Up - Transact Enterprise Ltd. (38730 Share of Rs. 10/- Each) (Previous Year 30000 Share of Rs. 10/- Each)	2,76,500	500,000
TOTAL	39,687,423	54,910,923

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

9 DEFERRED TAX ASSET (Net)

Particulars	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Opening Balance	457,593	509,870
For current year	1,406,409	147,723
TOTAL	1,864,002	657,593

10 LONG TERM LOANS AND ADVANCES

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Unsecured and Considered Good - Deposits	61,035	61,035
TOTAL	61,035	61,035

11 TRADE RECEIVABLES

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
<u>Over 6 months</u>		
Unsecured Considered Good	9,836,851	16,170,012
Unsecured Considered Doubtful	-	-
Less: provision for Doubtful Debts w/o/t	-	-
<u>Others</u>		
Unsecured Considered Good	3,084,189	4,180,856
Unsecured Considered Doubtful	-	-
Less: provision for Doubtful Debts	-	-
TOTAL	12,921,040	20,350,868

11.1 The balances of sundry debtors are as certified by the management and are subject to formal confirmation from the parties.

12 CASH & BANK BALANCES

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Cash in Hand	418,025	1,314,362
Balance with Banks in current accounts	906,427	963,811
TOTAL	1,414,452	2,278,173

13 SHORT TERM LOANS AND ADVANCES

	AS AT 31ST MARCH 2020	AS AT 31ST MARCH 2019
Unsecured and Considered Good -		
Advance Income Tax & TDS (Net)	1,507,879	1,721,348
Advances to Subsidiary (Interest Free)	-	5,000,000
Prepaid Expenses	359,971	86,052
Advance Receivable in Cash or kind or for value to be received	1,100,079	899,079
TOTAL	2,967,929	8,706,479

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2020

7 PROPERTY, PLANT AND EQUIPMENT

AMOUNT IN INR

Description	Gross Block				Depreciation / Amortisation				Net Block	
	As at 01.04.2019	Additions	Deductions/ Adjustments	As at 31.03.2020	As at 01.04.2019	For the Year	Deductions/ Adjustments	Upto 31.03.2020	As at 31.03.2020	As at 31.03.2019
A										
TANGIBLE ASSETS :										
OWN ASSETS :										
Office Equipments	1,089,761	-	-	1,089,761	1,024,747	8,235	-	1,032,982	56,779	65,014
Computers	5,664,268	-	-	5,664,268	5,418,292	104,259	-	5,522,551	141,717	245,976
Furniture & Fixtures	5,293,629	-	-	5,293,629	3,201,197	523,041	-	3,724,238	1,569,391	2,092,432
Vehicle	1,200,000	-	-	1,200,000	839,001	112,756	-	951,757	248,243	360,999
TOTAL (A)	13,247,658	-	-	13,247,658	10,483,237	748,291	-	11,231,528	2,016,130	2,764,421
B										
INTANGIBLE ASSETS :										
Software	1,019,938	-	-	1,019,938	988,735	-	-	988,735	31,203	31,203
TOTAL (B)	1,019,938	-	-	1,019,938	988,735	-	-	988,735	31,203	31,203
C										
Intangible Assets										
Software										
Under Development	11,646,113	2,599,759	-	14,245,872	-	-	-	-	14,245,872	11,646,113
TOTAL (C)	11,646,113	2,599,759	-	14,245,872	-	-	-	-	14,245,872	11,646,113
TOTAL (A+B+C)	25,913,709	2,599,759	-	28,513,468	11,471,972	748,291	-	12,220,263	16,293,205	14,441,737
Previous Year	22,186,776	3,726,533	-	25,913,709	10,372,921	1,099,051	-	11,471,972	14,441,737	

Note: Expenses paid to director i.e. consultancy fees amounting to Rs. 8,80,000/- have been capitalised as it pertains to development of intangible asset under development.

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020
14 REVENUE FROM OPERATIONS

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Income from Sales and Services - - Domestic (Net of Tax)	15,055,167	26,528,324
TOTAL	15,055,167	26,528,324

15 OTHER INCOME

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Interest on Bank deposits	17,675	25,995
Gain on Foreign Currency Transactions	569,643	1,090,263
Interest on I Tax Refund	22,092	0
Incentive received	0	33,133
TOTAL	609,410	1,149,391

16 COST OF MATERIAL AND SERVICES

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Purchase of Products and services	28,459	9,276,921
TOTAL	28,459	9,276,921

17 EMPLOYEE BENEFITS EXPENSES

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Salaries to Employee	-	954,000
-To Related Parties	-	8,061,360
-To Others	9,944,469	292,693
Contribution to Provident and Other Funds	198,028	331,418
Staff Welfare Expenses	122,261	168,301
Provision for Employee Benefit	20,368	-
TOTAL	10,285,126	9,807,772

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020
18 OTHER EXPENSES

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Power and fuel	37,158	58,356
Rent, Rates & Taxes	440,580	468,750
Repairs to -		
- Computers	13,275	18,107
- Building & Other Repairs	64,772	138,929
Bank Charges	992	4,325
Advertisement Expenses	-	12,000
Travelling Expenses	155,618	813,342
Legal and professional charges (Refer Note 18.1 for Details)	334,377	498,412
Membership Fees	165,732	206,484
Miscellaneous expenses	16,258	21,940
Office Expenses	128,927	114,694
Printing & Stationery	70,762	50,656
RDC filing fees	13,012	21,600
Seminar Fees	12,207	238,022
Discount w/ off	72,858	32,623
Donation	200,000	-
Bad-Debts written-off	3,324,529	-
Loss on Sale of Investment/ Share	165,390	-
Technical Fees (Consultant Charges)		
- Related Parties	1,560,000	726,000
- Others	1,442,501	1,714,555
Telephone & Internet expenses	18,170	46,395
Conveyance	66,244	192,163
TOTAL	10,323,362	5,378,353

18.1 Payments to the Auditor (included under Legal and professional charges)

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
(a) Auditor - Statutory Audit Fees	36,000	36,000
(b) For Tax matters	-	-
(c) For Other Services	10,000	-
TOTAL	46,000	36,000

18.2 Earning & expenditure in Foreign Currency

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Earnings	-	-
Expenditure	116,123	181,709
TOTAL	116,123	181,709

19 EARNINGS PER SHARE (EPS)

	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Net Profit after tax as per Statement of Profit and Loss attributable to Equity Shareholders (Rs)	(3,733,790)	1,198,035
Weighted Average number of equity shares used as denominator for calculating EPS	3,590,570	3,590,570
Basic Earnings per share (Rs)	(1.60)	0.33
Diluted Earnings per share (Rs)	(1.60)	0.33
Face Value per equity share (Rs)	10	10

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020
20 RELATED PARTY DISCLOSURES

As per Accounting Standard 18, the disclosures of transactions with the related parties are given below:

- i List of related parties where control exists and related parties with whom transactions have taken place and relationships:

Name of the Related Party	Relationship
Sajid Hameed Shaikh	Director (Key Management Personnel)
Aslam Mohammed Khan	Director (Key Management Personnel)
Mohammed Siraj Gunwan	Director (Key Management Personnel)
Shaikh Shahinawaz	Additional Director (Key Management Personnel)
Rehana Khan	Director's Relative
Octaware Gulf FZE	Subsidiary Company
Octaware Gulf QFC	Subsidiary Company
Octaware Co KSA	Sister Concern
Octaware Information Technologies Private Limited	Subsidiary Company

- ii Transactions during the year with related parties :

Particulars	Nature of transactions	As at March 31, 2020		As at March 31, 2019	
		Value of transactions Rs	Closing Balance as on March 31, 2020*	Value of transactions Rs	Closing Balance as on March 31, 2019
With Key Management Personnel	Consultant Fees & Salary	2,440,000	405,000	2,490,000	297,000
With Relatives	Rent	600,000	180,000	600,000	135,000
With Subsidiary Companies	Sales/ Service	-	2,457,979	-	3,322,194
	Advance to subsidiary	-	-	-	5,000,000
	Subsidiary (Loan convert/ share)	3,000,000	-	-	-

21 CONTINGENT LIABILITIES AND COMMITMENTS
(to the extent not provided for)

	AS AT 31ST MARCH 2019	AS AT 31ST MARCH 2018
Commitments		
Estimated amount of contracts remaining to be executed on capital account and not provided for (Net of Capital Advances of Rs. NIL/- (Previous Year Rs. NIL))	-	-
Other Commitments (Bank Guarantee)	337,840	337,840
	337,840	337,840

22. The previous year figures have been regrouped, reclassified or rearranged, wherever considered necessary to conform with the current year presentation.

As per our Report of even date	For and on behalf of the Board	
For MTK Associates	For Octaware Technologies Limited	
Chartered Accountants		
Firm Regn No - 120222W		
Sd/-	Sd/-	Sd/-
CA. R. P. Lacha	Mohammed Aslam Khan	Shahinawaz Ajazuddin Shaikh
Partner	Managing Director	Additional Director
M.No. 048195	DIN : 00016438	DIN : 06910575
Date:- 30-07-2020	Date:- 30-07-2020	Date:- 30-07-2020
Place:- Mumbai	Place:- Mumbai	Place:- Mumbai

INDEPENDENT AUDITOR'S REPORT
ON CONSOLIDATED FINANCIAL STATEMENT

**To,
The Members of,
Octaware Technologies Limited**

Report on the Consolidated Financial Statements

Opinion

We have audited the accompanying Consolidated financial statements of Octaware Technologies Limited, the parent (hereinafter referred to as 'the Holding Company') and its wholly owned subsidiary (collectively referred to as 'the 'Group'), which comprising of the Consolidated Balance Sheet as at March 31, 2020, the Consolidated Statement of Profit and Loss, the Consolidated Cash Flow Statement for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid consolidated financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at March 31, 2020 and consolidated loss, for the year ended and its cash flows for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with the Standards on Auditing (SAs) specified under section 143(10) of the Companies Act, 2013. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India together with the ethical requirements that are relevant to our audit of the financial statements under the provisions of the Companies Act, 2013 and the Rules there under, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Key Audit Matters

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters

were addressed in the context of our audit of the consolidated financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

Since there are no matters required to be reported in key audit report matters in our report for the year ended 31st March, 2020.

Responsibility of Management for the Consolidated Financial Statements

The Company's Board of Directors is responsible for the matters stated in section 134(5) of the Companies Act, 2013 ("the Act") with respect to the preparation of these consolidated financial statements that give a true and fair view of the financial position and financial performance of the Company in accordance with the accounting principles generally accepted in India, including the accounting Standards specified under section 133 of the Act. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate implementation and maintenance of accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statement that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those Board of Directors are also responsible for overseeing the company's financial reporting process

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. Under section 143(3)(i) of the Companies Act, 2013, we are also responsible for expressing our opinion on whether the company has adequate internal financial controls system in place and the operating effectiveness of such controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in

extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Other Matter

We did not audit the financial statements/ financial information of three subsidiaries, whose financial statements are considered in the consolidated financial statements. The financial statement/ financial information are audited by other auditor whose reports have been furnished to us by the Management and our opinion on the Consolidated financial statements, in so far as it relates to the amounts and disclosures included in respect of this associate is based solely on the reports of the other auditors.

Our opinion on the consolidated financial statements, and our report on Other Legal and Regulatory requirements below, is not modified in respect of the above matters with respect to our reliance on the work done and the financial statements / financial information certified by the Management

Report on Other Legal and Regulatory Requirements

1. Companies (Auditor's Report) Order, 2016 ("the Order"), issued by the Central Government of India in terms of sub-section (11) of section 143 of the Companies Act, 2013, is not applicable to the Company.
2. As required by Section 143(3) of the Act, we report that:
 - a. We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
 - b. In our opinion, proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books.
 - c. The Consolidated Balance Sheet, the consolidated statement of Profit and Loss and consolidated cash flow statement dealt with by this Report are in agreement with the books of account.
 - d. In our opinion, the aforesaid consolidated financial statements comply with the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014.
 - e. On the basis of the written representations received from the directors as on 31st March, 2020 taken on record by the Board of Directors, none of the directors is disqualified as on 31st March, 2020 from being appointed as a director in terms of Section 164 (2) of the Act.
 - f. With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate Report in "Annexure A".

- g. With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:
- i. The consolidated financial statements not have any pending litigations which would impact its financial position of the Group in its financial statements.
- ii. The group did not have any long-term contracts including derivative contracts for which there were any material foreseeable losses.
- iii. There were no amounts which were required to be transferred to the Investor Education and Protection Fund by the Company.

For MVK Associates

Chartered Accountants

Firm Registration No.120222W

Sd/-

CA. R.P. Ladha**Partner**

M. No. 048195

UDIN: 20048195AAAACA9134

Place: Mumbai

Date: 30/07/2020

Annexure 'A'

Referred to in paragraph 2(f) under 'Report on other legal and regulatory requirements section of our report of even date)

Report on the internal controls over financial reporting under clause (i) of sub- section 3 of section 143 of the Companies Act, 2013 ("the act").

We have audited the internal financial controls over financial reporting of Octaware Technologies Limited ("the Holding Company") and its three subsidiaries at March 31, 2020, in conjunction with our audit of the financial statements of the Company for the year ended on that date.

Management's Responsibility for Internal Financial Controls

1. The respective Board of Directors of the Holding company, its subsidiary company, are responsible for establishing and maintaining internal financial controls based on internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India (ICAI). These responsibilities include the design, implementation, and maintenance of adequate internal financial controls which were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to the respective company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

Auditor's Responsibility

2. Our responsibility is to express an opinion on the Group's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (the "Guidance Note") issued by the Institute of Chartered Accountants of India (ICAI) and the Standards on Auditing deemed to be prescribed under Section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls, both applicable to an audit of internal financial controls and both issued by the ICAI. Those Standards and the Guidance Note require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.
3. Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial control system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included operating and understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exist, and testing and evaluating the design and operating effectiveness of

internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statement, whether due to fraud or error.

4. We believe that the audit evidence we have obtained, is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls over financial reporting.

Meaning of Internal Financial Controls Over Financial Reporting

5. A company's internal financial controls over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with the Generally Accepted Accounting Principles. A company's internal financial controls over financial reporting includes those policies and procedures that:
 - i. pertain to the maintenance of records that, in reasonable details, accurate and fairly reflect the transaction and dispositions of the assets of the company;
 - ii. provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with the generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and
 - iii. provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or dispositions of the company's assets that could have a material effect on the financial statements.

Limitations of Internal Financial Controls Over Financial Reporting

6. Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future period are subject to the risk that the internal financial controls over financial reporting may become inadequate because of the changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

Opinion

7. In our opinion, the holding company, its subsidiary companies, have, in all material respect, and adequate internal financial control system over financial reporting and such internal financial controls over financial reporting were operating effectively as at March 31, 2020, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

Other Matters

8. Our aforesaid report under Section 143(3)(i) of the Act on the adequacy and operating effectiveness of internal financial controls over financial reporting, insofar as it relates to the three audited subsidiary companies is based on the representation received from the management (also refer to the Other matter paragraph of the Independent auditor report above). Our opinion is not qualified in respect of this matter.

For MVK Associates

Chartered Accountants

Firm Registration Number: 120222W

Sd/-

CA. R.P. Ladha**Partner**

M. No. : 048195

UDIN: 20048195AAAACA9134

Place: Mumbai

Date: 30/07/2020

CONSOLIDATED BALANCE SHEET AS AT 31st MARCH, 2020

(Amount in INR)			
Particulars	Note No.	As at 31st March 2020	As at 31st March 2019
I. EQUITY AND LIABILITIES			
(1) Shareholder's Funds			
(a) Share Capital	2	35,905,700	35,905,700
(b) Reserves and Surplus	3	121,801,229	132,529,096
(2) Minority Interest		355,295	362,399
(3) Non-Current Liabilities			
(a) Long Term Borrowings		-	-
(b) Deferred tax liabilities (net)		-	-
(c) Long-term provisions		-	-
(4) Current Liabilities			
(a) Short-Term Borrowings		-	-
(b) Trade Payables	4	-	-
-Micro enterprises & small enterprises		-	-
-Other than micro & small enterprises		25,109,008	998,909
(c) Other Current Liabilities	5	6,506,500	7,261,577
(d) Short-Term Provisions	6	1,977,567	885,378
TOTAL		191,655,299	177,943,059
II. ASSETS			
(1) Non-Current Assets			
(a) Property, Plant & Equipment	7		
(i) Tangible assets		32,843,841	34,399,128
(ii) Intangible assets		31,203	31,203
(iii) Intangible Assets under development		54,913,968	40,229,125
Net Block		87,789,012	74,659,456
(b) Deferred tax assets (net)		2,908,762	626,770
(c) Non-Current Investments	8	276,500	758,514
(d) Long term loans and advances	9	834,506	164,616
(e) Other non-current assets		-	-
(2) Current Assets			
(a) Current Investments		-	-
(b) Inventories		-	-
(c) Trade receivables	10	35,557,726	52,551,270
(d) Cash and cash equivalents	11	38,922,185	24,634,046
(e) Short-term loans and advances	12	25,366,608	24,548,387
(f) Other Current assets		-	-
TOTAL		191,655,299	177,943,059
Significant Accounting Policies	1		
Notes on Financial Statements	2 TO 19		
Notes referred to above and Annexures attached there to form an integral part of Balance Sheet			
As per our report of even date attached			
For MVK Associates Chartered Accountants Firm Regn No - 120222W	For Octaware Technologies Limited		
Sd/-	Sd/-	Sd/-	
CA. R. P. Ladha Partner M.No. 048195	Mohammed Aslam Khan (Managing Director) DIN : 00016438	Shahnawaz Aijazuddin Shaikh Additional Director DIN : 06910575	
Mumbai, 30th July 2020	Mumbai, 30th July, 2020	Mumbai, 30th July, 2020	

CONSOLIDATED STATEMENT OF PROFIT AND LOSS FOR THE YEAR ENDED 31ST MARCH, 2020
(Amount in INR)

Particulars	Note No.	For the year ended 31-3-2020	For the Year ended 31-3-2019
INCOME			
Revenue from operations	13	129,237,541	107,697,236
Other Income	14	473,438	1,816,202
Total Revenue		129,710,979	109,513,438
EXPENDITURE			
Cost on Materials and services	15	2,404,345	9,276,921
Employee Benefit Expense	16	31,970,095	29,197,510
Financial Costs		-	-
Depreciation and Amortization Expense	7	2,159,388	2,533,814
Other Expenses	17	108,362,999	59,456,310
Total Expenses		144,896,826	100,464,555
Profit / (Loss) before tax		(15,185,848)	9,048,883
Tax expense:			
(1) Current tax		42,812	4,238,261
(2) Deferred tax		(2,281,992)	(233,528)
(3) Adjustment for Income tax in respect of earlier years (Net)		-	1,331,525
(4) MAT Credit Entitlement		1,421,338	(2,149,496)
Profit/(Loss) for the year		(14,368,006)	5,862,121
Minority Interest		(7,104)	94,559
Profit/(Loss) for the year after tax & Minority interest		(14,360,902)	5,767,562
Earning per equity share (face value of Rs. 10/- each): Basic and Diluted (Rs.)	18	(4.00)	1.63
Significant Accounting Policies	1		
Notes on Financial Statements	2 TO		
Significant Accounting Policies 1			
Notes referred to above and Annexures attached there to form an integral part of Balance Sheet			
As per our report of even date attached			
For MVK Associates	For Octaware Technologies Limited		
Chartered Accountants			
Firm Regn No - 120222W	Sd/-	Sd/-	
Sd/-	Mohammed Aslam Khan	Shahnawaz Aijazuddin Sha	
CA. R. P. Ladha	(Managing Director)	Additional Director	
Partner	DIN : 00016438	DIN : 06910575	
M.No. 048195			
Mumbai, 30th July 2020	Mumbai, 30th July, 2020		

CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2020

(Amount in INR)

PARTICULARS	FOR THE YEAR ENDED 31/03/2020	FOR THE YEAR ENDED 31/03/2019
Cash flows from operating activities		
Profit before taxation	(15,185,848)	9,048,883
Adjustments for:		
Depreciation	2,159,388	2,533,814
Preliminary Exp written off		
Foreign Currency Exchange Gain	430,499	1,696,774
Reversal of Foreign Exchange and Intercompany profits	3,877,291	3,400,993
Provision for Bad Debts	12,969,308	-
Loss on sale of investments	(22,092)	-
Provision for Employee Benefit	1,027,908	133,254
Share in Income from Associate	14,257	(14,257)
Working capital changes:		
Increase / (Decrease) in Other Current Liabilities	(755,077)	(248,058)
Increase / (Decrease) in Short Term Provisions	21,469	(4,487,823)
Increase / (Decrease) in Trade Payables	24,110,099	352,818
(Increase) / Decrease in trade receivables	3,593,737	2,782,297
(Increase) / (Decrease) in Short Term Loans and Advances	(2,239,559)	(7,659,098)
Cash generated from operations	30,001,380	7,539,597
Income taxes paid	-	-
Net cash from operating activities (A)	30,001,380	7,539,597
Cash flows from investing activities		
Purchase of Fixed Assets	(15,288,943)	(16,607,350)
Sale of Investment	245,592	-
(Increase) / Decrease in Current Investments	-	-
(Increase) / Decrease in Long Term Loans and Advances	(669,890)	932,685
Net cash used in investing activities (B)	(15,713,241)	(15,674,665)
Cash flows from financing activities		
Proceeds from issue of share capital	-	-
Preliminary Expense for issue of share capital	-	-
Net cash used in financing activities (C)	-	-
Net increase in cash and cash equivalents (A+B+C)	14,288,139	(8,135,068)
Cash and cash equivalents at beginning of period	24,634,046	32,769,114
Cash and cash equivalents at end of period	38,922,185	24,634,046
As per our Report of even date attached		
For MVK Associates Chartered Accountants Firm Regn No - 120222W	For Octaware Technologies Limited	
Sd/- CA. R. P. Ladha Partner M.No. 048195	Sd/- Mohammed Aslam Khan (Managing Director) DIN : 00016438	Sd/- Shahnawaz Aijazuddin Shaikh Additional Director DIN : 06910575
Mumbai, 30th July 2020	Mumbai, 30th July 2020	

OCTAWARE TECHNOLOGIES LIMITED
NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH, 2019
Note No. - 1

S. No.	Particulars
1	Corporate Information The company is established on 26th May 2005 to carry on the business of developing, designing and servicing computer software and information technology related applications and systems. The Company has setup: (WOS) Company i) OCTAWARE GULF FZE at Dubai. (a 100% WOS) ii) OCTAWARE INFORMATION TECHNOLOGIES PRIVATE LIMITED at SEZ Andheri (East), Mumbai. (a 99.42%) iii) OCTAWARE GULF QFC at Quarter (a 100 % WOS)
2	Significant accounting policies A. Basic Principles A.1 Accounting Convention The financial statements have been prepared to comply in all material respects with the mandatory Accounting Standards issued by the Institute of Chartered Accountants of India and the relevant provisions of the Companies Act, 2013. The financial statements have been prepared under the historical cost convention on an accrual basis. The accounting policies have been consistently applied by the Company. All the figures as entered in the financial statements are rounded off to the nearest rupee one. A.2 Basis of accounting and preparation of financial statements These consolidated financial statements ('CFS') are prepared in accordance with the generally accepted accounting principles in India (Indian GAAP) under the historical cost convention as also on accrual basis. These consolidated financial statements have been prepared to comply with the accounting standards prescribed under Section 133 of the Companies Act, 2013 ('the Act') read with Rule 7 of the Companies (Accounts) Rules, 2014 ('the Accounting Standards') and the relevant provisions of the Act (to the extent notified). In the light of the first proviso to Section 129(1) of the Act, Schedule III to the Act and Rule 4A of the Companies (Accounts) Rule, 2014, the items and terms contained in these consolidated financial statements are prepared in accordance with the definitions and other requirements specified in the Accounting Standards. A.3 Principle of Consolidation The Consolidated Financial Statements of the Company and its Subsidiary have been combined on a line-by-line basis by adding together the balances of like items of assets, liabilities, income and expenditure after fully eliminating the intra-group balances and intra-group transactions resulting in unrealized profit or loss. Unrealized losses resulting from intra-group transactions have also been eliminated except to the extent that recoverable value of related assets is lower than their cost to the Group. The amounts shown in respect of reserves comprise of the share of the Company in post acquisition increase in the relevant reserves of the Group entities. The consolidated financial statements have been prepared using uniform accounting policies for like transactions and other events in similar circumstances and are presented to the extent possible, in the same manner as the Company's separate financial statements. The excess of the cost to the parent of its investment in the subsidiary entities over its share of the equity in the subsidiary entities at the dates on which the investments are made is recognised in the financial statements as 'Goodwill'. The excess of parent's share of equity in subsidiary entities as on the date of investments in excess of the cost of investment is recognised in the consolidated financial statements as 'Capital Reserve' and shown under the head 'Reserves and Surplus'. Minority interest in the net assets of consolidated subsidiary entities consists of: a) the amount of equity attributable to minorities shareholders at the date on which investments in subsidiary are made; and b) the minorities' share of movements in equity since the dates the parent subsidiary relationship came into existence. B. Use of Estimates Preparation of the financial statements in conformity with Generally Accepted Accounting Principles requires estimates and assumptions to be made that affect the reported amounts of revenues and expenses during the reported period. The estimates and assumptions used in the accompanying financial statements are prudent and based on management's evaluation of the relevant facts and circumstances as at the date of the financial statements. Differences between the actual results and estimates are recognised in the period in which the results are known/ materialised. C. Recognition of Revenue and Expenditure Revenue from time and material contracts are recognized as related services are performed. Expenses have been accounted for on accrual basis and provision has been made for all known losses and expenses. D. Fixed Assets Fixed Assets have been stated at cost less accumulated depreciation. Cost comprises the basic price, excise duty and any other attributable cost for bringing the asset to its working condition for its intended use. E. Depreciation The depreciation is provided on Written Down Value Method at the rates prescribed in Schedule II of the Companies Act 2013 or management estimate whichever is higher. If the management's estimate of the useful life of a fixed asset at the time of acquisition of the asset or of the remaining useful life on a subsequent review is shorter than that envisaged in the aforesaid schedule, depreciation is provided at a higher rate based on management's estimate of the useful life / remaining useful life. In respect of the additions to assets made during the year, depreciation for the year is calculated from the date on which the additions are made.

F. Foreign Currency Transactions Transactions in foreign currencies are recorded at the exchange rates prevailing at the date of the transactions. Exchange differences arising on foreign currency transactions are recognised as income or expense in the year in which they arise. Monetary assets and liabilities denominated in foreign currency at the balance sheet date are translated at the year end exchange rate and the resultant exchange differences are recognized in the profit and loss account. In case of monetary items which are covered by Forward Exchange Contracts, Premium or Discount on Forward exchange Contract is recognised over the life of the contract. Non-monetary foreign currency items are carried at cost.
G. Retirement Benefits Short term Employee Benefits: All employee benefits payable wholly within twelve months of rendering the service are classified as short term employee benefits. Benefits such as salary, performance incentives etc. are recognised as an expense at the undiscounted amount in the profit & loss account of the year in which the employee renders the related service. Post employment benefits: Defined Contribution Plans: Provident Fund: The eligible employees of the Company are entitled to receive benefits under the provident fund, a defined contribution plan, in which both employees and the Company make monthly contributions at a specified percentage of the covered employees' salary (currently 12% of employees' basic salary). The contributions as specified under the law are paid and charged to Profit & Loss Account of the year when the contribution to the fund is due. Long Term Employee Benefits: Defined Benefit Plans: Long Term Employee Benefit : The Company has an obligation towards gratuity, a defined benefit retirement plan covering eligible employees. Liability arises upon completion of continuous five years of service. The Company accounts for the liability for gratuity benefits payable in future based on actuarial valuation carried out by an independent actuary.
H. Leases Assets taken on lease are accounted for in accordance with Accounting Standard 19 on "Leases", (AS 19). Operating lease Assets taken on lease under which all risks and rewards of ownership are effectively retained by the lessor are classified as operating lease. Lease payments under operating leases are recognized as expenses on accrual basis in accordance with the respective lease agreements.
I. Provisions For Taxation Tax expense comprises both current and deferred taxes. Provision is made for current income tax based on the tax liability computed after considering tax allowances & exemptions. From the Assessment Year 2008-09, the Company is subject to provisions of Minimum Alternate Tax. Credit for the advance Minimum Alternate Tax paid during the year by the Company is accounted for in accordance with the Guidance Note – 'Accounting for Credit Available in respect of Minimum Alternate Tax under The Income Tax Act 1961' issued by the Institute of Chartered Accountants of India (ICAI) Deferred tax assets and liabilities are recognized for future tax consequence attributable to timing difference between taxable income and accounting income that are capable of reversing in one or more subsequent periods and are measured at relevant enacted / substantively enacted tax rates. At each balance sheet date, the Company reassesses unrealized deferred tax assets to the extent they become reasonably certain or virtually certain of realization, as the case may be.
J. Impairment of Assets At each Balance Sheet date, the Management reviews the carrying amounts of its assets included in each cash generating unit to determine whether there is any indication that those assets suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss. Recoverable amount is the higher of an asset's net selling price and value in use. In assessing the value in use, the estimated future cash flows expected from the continuing use of the asset and from its ultimate disposal are discounted to their present values using a pre-determined discount rate that reflects the current market assessments of the time value of money and risks specific to the asset. An impairment loss is charged to the Profit and Loss Account in the year in which an asset is identified as impaired. An impairment loss recognized in prior accounting periods is reversed if there has been a change in the estimate of the recoverable amount.

K. Provisions, Contingent Liabilities and Contingent Assets As per Accounting Standard 29, 'Provisions, Contingent Liabilities and Contingent Assets', issued by the Institute of Chartered Accountants of India, the Company recognizes provisions only when it has a present obligation as a result of past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation as and when a reliable estimate of the amount of obligation can be made. No Provision is recognized for: a) Any possible obligation that arises from past events and the existence of which will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the company; or b) Any present obligation that arises from past events but is not recognized because- i. It is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or ii. A reliable estimate of the amount of obligation cannot be made. Such obligations are recorded as Contingent Liabilities. These are assessed periodically and only that part of the obligation for which an outflow of resources embodying economic benefits is probable, is provided for, except in the extremely rare circumstances where no reliable estimates can be made. Contingent Assets are not recognized in the financial statements since this may result in the recognition of income that may never be realized. L. Other Accounting Policies The Company follows generally accepted accounting principles in respect of accounting policies not specifically referred to hereinabove.
M. Intangible Assets Intangible assets are recognised only if it is probable that the future economic benefits that are attributable to the assets will flow to the enterprise and the cost of the assets can be measured reliably. The intangible assets are recorded at cost and are carried at cost less accumulated amortisation and accumulated impairment losses, if any.
N. Inventory Stock-in-trade is valued at lower of cost and net realisable value. Cost is computed based on First in First out (FIFO) basis in respect of procured materials. Cost also includes all charges incurred for bringing the inventories to their present location and condition.
O. Investment Long Term Investments are stated at cost. Provision for diminution in the value of Long Term Investments is made only if such a decline is other than temporary. Current Investments are stated at lower of cost or net realisable value.
P. Earnings per share Basic earnings per share is computed by dividing the profit / (loss) after tax (including the post tax effect of extraordinary items, if any) by the weighted average number of equity shares outstanding during the year. Diluted earnings per share is computed by dividing the profit / (loss) after tax (including the post tax effect of extraordinary items, if any) as adjusted for dividend, interest and other charges to expense or income relating to the dilutive potential equity shares, by the weighted average number of equity shares considered for deriving basic earnings per share and the weighted average number of equity shares which could have been issued on the conversion of all dilutive potential equity shares. Potential equity shares are deemed to be dilutive only if their conversion to equity shares would decrease the net profit per share from continuing ordinary operations. Potential dilutive equity shares are deemed to be converted as at the beginning of the period, unless they have been issued at a later date.

NOTES TO THE FINANCIAL STATEMENTS
Note : 2 Share Capital
(Amount in INR)

Particulars	As at 31st March 2020	As at 31st March 2019
Equity Share Capital		
Authorised Share Capital 42,00,000 Equity Share of Rs.10/- Each. (Previous Year: 42,00,000 Equity Share of Rs. 10/- each)	42,000,000	42,000,000
Total	42,000,000	42,000,000
Issued, Subscribed and Fully Paid Up Share Capital 35,90,570 Equity Share of Rs.10/- each issued, subscribed and fully paid (Previous Year: 35,90,570 shares of Rs. 10/- each)	35,905,700	35,905,700
Total	35,905,700	35,905,700

a) Detailed note on the terms of the rights, preferences and restrictions relating to each class of shares including restrictions on the distribution of dividends and repayment of capital.

The Company has only one class of Equity Shares having a par value of Rs. 10/- per share. Each holder of Equity Share is entitled to one vote per share. In the event of liquidation of the Company, the holders of Equity shares will be entitled to receive remaining assets of the Company, after distribution of all preferential amounts. The distribution will be in proportion to the number of Equity shares held by the shareholder.

a) Reconciliation of number of shares outstanding at the end of year

Particulars	As at 31st March 2020	As at 31st March 2019
Equity shares at the beginning of the year	3,590,570	3,590,570
Add: Shares issued during the year	-	-
Add: Bonus Shares issued during the year	-	-
Equity Shares at the end of the year	3,590,570	3,590,570

b) Details of shareholders holding more than 5% shares of the aggregate shares in the company

Name of shareholder	As at 31st March 2020		As at 31st March 2019	
	No. of Shares	Percentage	No. of Shares	Percentage
Mohd Aslam Qudratullah Khan	1,084,742	30.21%	1,084,742	30.21%
Sajid Iqbal Abdul Hameed	645,282	17.97%	645,282	17.97%
Mohdammed Siraj Gunwan	263,857	7.35%	263,857	7.35%
Shahnawaz Ajazuddin Shaikh	203,348	5.66%	203,348	5.66%

Note : 3 Reserve & Surplus
(Amount in INR)

Particulars	As at 31st March 2020	As at 31st March 2019
Capital Reserve (AS-21)	290,725	312,086
Capital Reserve (Due to Change of % in holding)	21,362	
Surplus in the Statement of Profit & Loss Account		
As per Last Balance sheet	90,398,907	81,073,143
Add: Consolidated Profit for the year	(14,360,902)	5,767,562
Add/(Less) : Reverse of Foreign Exchange	4,217,829	3,558,202
	80,255,834	90,398,907
Intercompany Conversion difference	(1,006,389)	(665,851)
Securities Premium Account		
As per last Balance sheet	42,239,697	42,239,697
Add: Share in Associates	-	244,257
Total in Rs.	121,801,229	132,529,096

NOTES TO THE FINANCIAL STATEMENTS
Note: 4 Trade Payables

(Amount in INR)

Particulars	As at 31st March 2020	At at 31st March, 2019
Due to Micro, Small and Medium Enterprises	-	-
Others	25,109,008	998,909
TOTAL	25,109,008	998,909

The Company has initiated the process of identification of suppliers registered under The Micro Small and Medium Enterprises Development Act, 2006, by obtaining the confirmation from the suppliers. As the Company has not received any information from its suppliers regarding registration under 'The Micro, Small and Medium Enterprises Development Act, 2006', the disclosures / information required to be given in accordance with section 22 of the said Act, is not ascertainable.

Note: 5 Other Current Liabilities

(Amount in INR)

Particulars	As at 31st March 2020	At at 31st March, 2019
Creditors for Expenses	3,547,570	3,203,990
Salary payable to Employees	2,290,762	3,260,460
Statutory Dues	668,168	797,127
TOTAL	6,506,500	7,261,577

Note : 6 Short-term Provisions

(Amount in INR)

Particulars	As at 31st March 2020	At at 31st March, 2019
Provision for Employee Benefit	1,977,567	885,378
TOTAL	1,977,567	885,378

NOTE : 7 Property, Plant & Equipments

(Amount in INR)

Description of Asset	GROSS BLOCK (AT COST)				ACCUMULATED DEPRECIATION				NET BLOCK	
	As on 01.04.2019	Addition during year	Deduction during year	As on 31.03.2020	Up to 01.04.2019	Provided during year	Deduction/ Adjustment	Up to 31.03.2020	As on 31.03.2020	As on 31.3.2019
i. Tangible Assets										
Computer & Printers	6,719,572	549,900	-	7,269,472	5,993,095	549,667	-	6,542,762	726,710	726,477
Furniture & Fixtures	10,253,012	-	-	10,253,012	6,029,194	1,074,385	-	7,103,579	3,149,433	4,223,818
Office Equipment	1,805,935	54,200	-	1,860,135	1,590,895	89,154	-	1,680,049	180,087	215,040
Office Premises	31,675,576	-	-	31,675,576	2,802,782	333,426	-	3,136,208	28,539,368	28,672,794
Vehicle	1,200,000	-	-	1,200,000	839,001	112,756	-	951,757	248,243	360,999
Total (A)	51,654,095	604,100	-	52,258,195	17,254,967	2,159,388	-	19,414,355	32,843,841	34,399,128
ii. Intangible Assets										
Computer Software	1,019,938	-	-	1,019,938	988,735	-	-	988,735	31,203	31,203
Total (B)	1,019,938	-	-	1,019,938	988,735	-	-	988,735	31,203	31,203
iii. Intangible Assets under development										
Software Under Development	40,229,125	14,684,843	-	54,913,968	-	-	-	-	54,913,968	40,229,125
Total (C)	40,229,125	14,684,843	-	54,913,968	-	-	-	-	54,913,968	40,229,125
TOTAL(A+B+C)	92,903,158	15,288,943	-	108,192,101	18,243,702	2,159,388	-	20,403,090	87,789,012	74,659,456
Previous Year	76,295,808	16,607,350	-	92,903,158	15,709,888	2,533,814	-	18,243,702	74,659,456	

Note : 8 Non Current Investment (Amount in INR)

Particulars	At at 31st March, 2020	At at 31st March, 2019
<u>Investment in quoted Equity Instruments:</u>		
Investment in Transpact (38710 Share of Rs. 10/- Each) (Previous Year 10000 share of Rs. 10 each) Add: Accumulated Profit of Transpact	276,500 -	500,000 258,514 758,514
TOTAL	276,500	758,514

Note : 9 Long Term Loans and Advances (Amount in INR)

Particulars	At at 31st March, 2020	At at 31st March, 2019
Deposits	834,506	164,616
TOTAL	834,506	164,616

Note : 10 Trade Recievables (Amount in INR)

Particulars	At at 31st March, 2020	At at 31st March, 2019
<u>Over 6 Months</u>		
Unsecured Considered good	10,588,478	28,301,771
Unsecured Considered doubtful	-	-
Less: provision for Doubtful Debts	-	-
<u>Others</u>		
Unsecured Considered good	24,969,248	24,249,499
Unsecured Considered doubtful	-	-
Less: provision for Doubtful Debts	-	-
TOTAL	35,557,726	52,551,270

10.1 The balances of sundry debtors are as certified by the management and are subject to formal confirmation from the parties.

Note : 11 Cash & Cash Equivalent (Amount in INR)

Particulars	At at 31st March, 2020	At at 31st March, 2019
Cash in hand	2,503,336	2,298,101
Balances with banks in current account	36,418,849	22,335,945
TOTAL	38,922,185	24,634,046

Note : 12 Short Term Loans and Advances (Amount in INR)

Particulars	At at 31st March, 2020	At at 31st March, 2019
Loans to Employee	3,440,198	3,208,386
Other Advances Recievable in cash or in kind	12,325,089	12,437,721
Advance Income Tax, & TDS	2,299,361	1,766,101
MAT Credit Entitlement	6,306,392	6,306,392
Prepaid Expenses	995,568	829,787
TOTAL	25,366,608	24,548,387

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Note : 13 Revenue from Operations
(Amount in INR)

Particulars	2019-20	2018-19
Sales of Services / Products	129,237,541	107,697,236
TOTAL	129,237,541	107,697,236

Note : 14 Other Incomes
(Amount in INR)

Particulars	2019-20	2018-19
Interest on Bank Deposits	35,104	72,038
Foreign Exchange Gain	430,499	1,696,774
Share in income from Associate	(14,257)	14,257
Interest on I Tax Refund	22,092	-
Incentive received	-	33,133
TOTAL	473,438	1,816,202

Note : 15 Cost on Materials and services
(Amount in INR)

Particulars	2019-20	2018-19
Cost of Product/Services	2,404,345	9,276,921
TOTAL	2,404,345	9,276,921

Note : 16 Employment Benefit Expenses
(Amount in INR)

Particulars	2019-20	2018-19
Salaries, Wages and Bonus	29,967,715	27,736,716
Staff Welfare Expenses	419,890	486,839
Contribution to ESIC and other funds	554,582	840,701
Provision for Employee Benefit	1,027,908	133,254
TOTAL	31,970,095	29,197,510

Note : 17 Other Expenses
(Amount in INR)

Particulars	2019-20	2018-19
Power & Fuel	609,529	333,221
Rent, Rates and Taxes	1,838,261	1,572,194
Bank Charges	297,571	226,161
Conveyance Expenses	200,173	270,025
Legal & Professional Fees	1,384,250	1,230,582
License Fees, Govt Dept Fees etc.	426,036	644,550
Membership Fees	191,844	231,709
Misc. Expenses	429,230	66,688
Office Expenses	1,716,338	1,337,297
Postage & Courier	11,050	17,079
Advertisement Charges	25,000	12,000
Printing & Stationery	135,786	138,772
Insurance	161,840	176,663
Repairs & Maintenance - Computers	34,445	25,707
ROC Fees	13,012	21,600
Repairs & Maintenance - Others	158,724	236,232
Donation	200,000	-
Preliminary Expenses	385,668	-
Seminar Fees	12,207	239,022
Technical Fees (Consultant Charges)	83,518,035	50,507,025
Telephone Expenses	525,751	219,273
Travelling Expenses	2,874,765	1,742,696
Discount	78,786	207,814
Bad Debts	12,969,308	-
Loss on Sale of Investment/ Share	165,390	-
TOTAL	108,362,999	59,456,310

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Note : 18 Earnings Per Share

EARNINGS PER SHARE	2019-20	2018-19
Profit for the period attributable to Equity Shareholder	(14,368,006)	5,862,121
No of weighted average equity shares outstanding during the year	3,590,570	3,590,570
Nominal Value of Equity Share	10	10
Basic and Diluted Earning Per Share	(4.00)	1.63

Note : 19 Contingent Liabilities and Comitments

	2019-20	2018-19
Commitments		
Estimated amount of contracts remaining to be executed on capital account and not provided for (Net of Capital Advances of Rs. NIL/- (Previous Year Rs. NIL))	-	-
Other Commitments (Bank Guarantee)	337,840	337,840
	337,840	337,840

Previous year figures have been re-grouped, re-classified and re-arranged wherever necessary

As per our report of even date attached

For MVK Associates
Chartered Accountants
Firm Regn No - 120222W

Sd/-
CA. R. P. Ladha
Partner
M.No. 048195

Mumbai, 30th July 2020

For Octaware Technologies Limited

Sd/-	Sd/-
Mohammed Aslam Khan	Shahnawaz Aijazuddin Shaikh
(Managing Director)	Additional Director
DIN : 00016438	DIN : 06910575

Mumbai, 30th July 2020

OCTAWARE TECHNOLOGIES LIMITED

PROXY FORM

CIN: L72200MH2005PLC153539

Regd. Office: 204, Timmy Arcade, Makwana Road, Marol, Andheri East, Mumbai-400059

Tel: +91-22-28293949, Fax: +91-22-28293959

Website: www.octaware.com

E-mail: investor@octaware.com

Name of the Member(s): Registered address: E-mail ID: Folio No/DP ID-Client ID:
--

I/We being the Member(s), holding _____ of the above named company, hereby appoint:

1	Name Address Email id	Signature
2	Name Address Email id	Signature
3	Name Address Email id	Signature

As my / our Proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 15th Annual General Meeting to be held on Wednesday, 30th September, 2020, at 01.00 pm at Unit 003, Tower II, Seepz++ Bldg, Seepz Sez, Andheri East, Mumbai-400096 and adjournment thereof in respect of such resolutions as are indicated below:

Ordinary Business:

1. Adoption of Financial Statements for the year ended 31.03.2020.
2. To appoint a Director in place of Mr. Sajid Iqbal Abdul Hameed (DIN No.:02544461) who retires by rotation and being eligible, offers himself for re-appointment
3. To appoint Shankar & Kishor, Chartered Accountants as the statutory auditor of the company

Special Business:

4. To Appoint Mrs. Vidya Shetty as the Independent Director of the company
5. To Appoint Mr. Shahnawaz Shaikh as the Whole Time Director of the Company.

 In this 30th day of September, 2020

Signature of shareholder: _____ Signature of Proxy holder(s): _____

Note: This form in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.

Form No. MGT-12

Polling Paper

[Pursuant to Section 109(5) of the Companies Act, 2013 and rule 21(1)(c) of the Companies (Management and Administration) Rules, 2014]

Name of the Company		OCTAWARE TECHNOLOGIES LIMITED		
Registered Office		CIN: L72200MH2005PLC153539 204, Timmy Arcade, Makwana Road, Marol, Andheri East, Mumbai-400059 Tel +91 22 28293949, Fax: +91 22 28293959 Website: www.octaware.com E-mail: investor@octaware.com		
Sr.No	Particulars	Details		
1	Name of the First Named Shareholder (In Block Letter)			
2	Postal Address			
3	Registered Folio No./8 Client ID No. (* Applicable to investors holding shares in dematerialized form)			
4	Class of Share	Equity Shares		
I hereby exercise my vote in respect of Ordinary / Special resolution enumerated below by recording my assent or dissent to the said resolution in the following manner.				
No.	Item No.	No. of shares held by me	I assent to the resolution	I dissent to the resolution
1.	To receive, consider and adopt the Audited Financial Statement including Consolidated Financial Statement as at March 31, 2020 together with Report of Directors and Auditors thereon (Ordinary Resolution)			
2.	To appoint a Director in place of Mr. Sajid Iqbal Abdul Hameed (DIN No.:02544461) who retires by rotation and being eligible, offers himself for re-appointment			
3.	To appoint Shankar & Kishor, Chartered Accountants as the statutory auditor of the company (Ordinary Resolution)			
4.	To Appoint Mrs. Vidya Shetty as the Independent Director of the company (Special Resolution)			
5.	To Appoint Mr. Shahnawaz Shaikh as the Whole Time Director of the Company (Special Resolution)			
Date: / / 2020 Place: Mumbai (Signature of the Shareholder)				

OCTAWARE TECHNOLOGIES LIMITED

ATTENDANCE SLIP

CIN: L72200MH2005PLC153539

204, Timmy Arcade, Makwana Road, Marol, Andheri East, Mumbai-400059

Tel +91 22 28293949, Fax: +91 22 28293959

Website: www.octaware.comE-mail: investor@octaware.com

Name of the Member(s):

Registered address:

E-mail ID:

Folio No/DP ID-Client ID:

Number of Shares held:

I/We certify that I am a member / proxy of the Company.

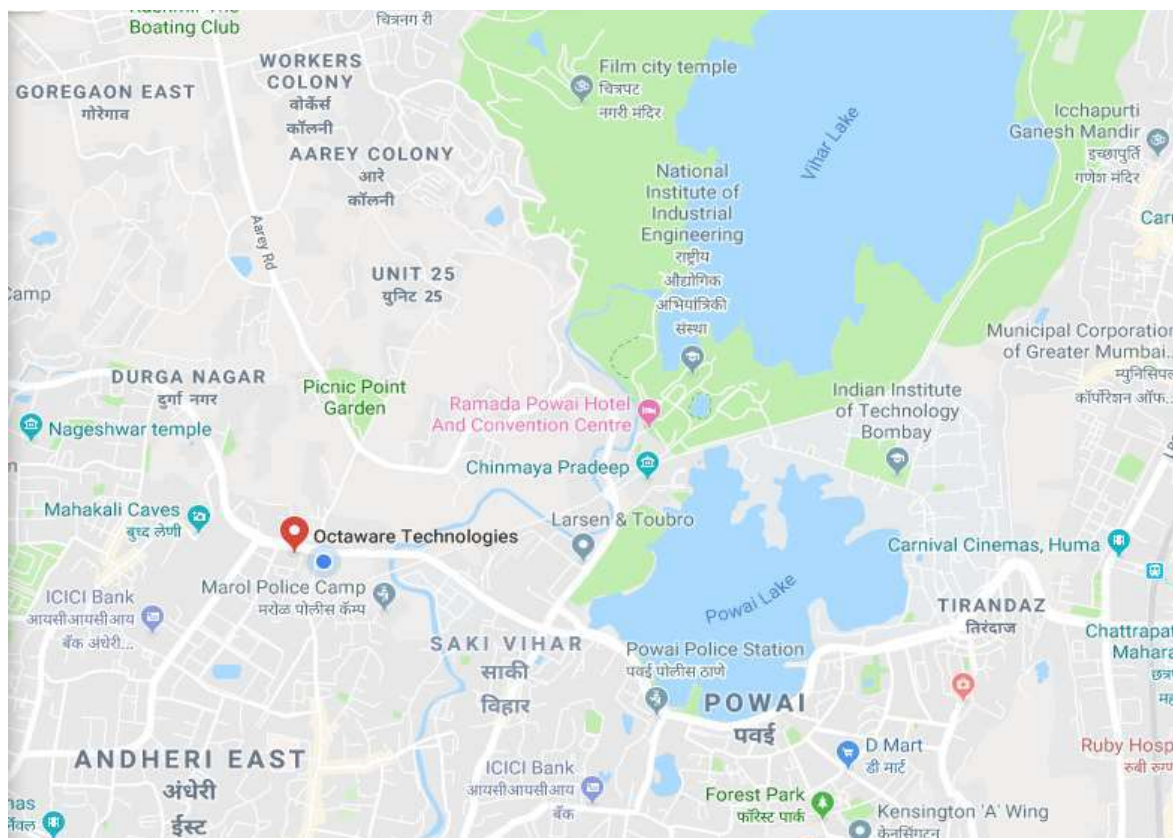
I hereby record my presence at the 15th Annual General Meeting to be held on Wednesday, 30th September, 2020, at 01.00 pm at Unit 003, Tower II, Seepz++ Bldg, Seepz Sez, Andheri East, Mumbai-400096

Name of the Member / Proxy
(In Block Letters)

Signature of the Member / Proxy

Note: Please fill this attendance slip and hand it over at the entrance of the meeting hall. Members are requested to bring their copies of Annual report 2019-20 for the meeting.

Route Map of the Venue of the Annual General Meeting is apprehended below:



If undelivered, please return to:



OCTAWARE TECHNOLOGIES LIMITED

CIN: L72200MH2005PLC153539

204, Timmy Arcade, Makwana Road, Marol, Andheri East, Mumbai-400059

Tel: +91-22-28293949, +91-8898068880, Fax: +91-22-28293959

Website: octaware.com, Email ID: investor@octaware.com